



BID AWARD PANEL CONTRACT AWARD

Award of Doc4273472356 to PMC Water Systems Services Inc. for the Chemical Water Treatment Program for Select City of Toronto Locations and Divisions

Date: April 11, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposals Doc4273472356

Description:
For the supply of Water Treatment Program for the following Divisions:

1. Corporate Real Estate Management
2. Parks, Forestry and Recreation

It is the City's intention to enter into an agreement with only one (1) legal entity. The term of the agreement is for an initial period of three (3) years, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to two (2) separate one (1) year periods.

Recommended Supplier:
PMC Water Systems Services Inc.

Contract Award Value:
\$759,165 net of all applicable taxes and charges (inclusive of 20% contingency)
\$857,856 including HST and all applicable charges
\$772,527 net of HST recoveries

Contract is expected to start on Date of Award and end on March 31, 2027.

Option Year 1 - From April 1, 2027 to March 31, 2028

\$260,647 net of all applicable taxes and charges

\$294,531 including HST and all applicable charges

\$265,234 net of HST recoveries

Option Year 2 - From April 1, 2028 to March 31, 2029

\$268,466 net of all applicable taxes and charges

\$303,367 including HST and all applicable charges

\$273,191 net of HST recoveries

Total Potential Contract Award Value Including Option Years

\$1,288,278 net of all applicable taxes and charges

\$1,455,754 including HST and all applicable charges

\$1,310,952 net of HST recoveries

The above cost calculations reflect a three (3) percent Consumer Price Index adjustment applied to each option year after the initial three (3)-year contract period.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,288,278 net of all applicable taxes and charges, \$1,455,754 including HST and applicable charges. The total potential cost to the City is \$1,310,952 net of HST recoveries.

Funding is available in the 2024 Approved Operating Budgets for all participating divisions and additional funding will be included in their 2025-2027 Operating Budget Submissions. Should the City exercise the option(s) to renew for additional two (2) separate one (1)- year periods, then additional funding will be included in their 2028-2029 Operating Budget Submissions. Additional funding details follow in Attachment 1: Financial Impact Summary of Recommended Contracts.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications.

SOLICITATION SUMMARY

Solicitation Issued: December 7, 2023

Solicitation Closed: February 2, 2024

Number of Addenda Issued: Two (2)

Number of Bids: Three (3)

Table 1: Summary of Bids Received

Supplier Name
AQUARIAN CHEMICALS INC.*
CHEM-AQUA, DIV OF NCH CANADA INC.**
PMC WATER SYSTEMS SERVICES INC.

* Supplier did not meet Minimum Threshold in Stage 2: Technical Proposal - Rated Criteria

** Supplier was found non-compliant in Stage 3: Pricing.

DIVISION CONTACTS

Francesco McGrillis, Acting Manager, Purchasing Client Services, Purchasing & Materials Management, Telephone: 416-392-0205, Email: francesco.mcgrillis@toronto.ca

Nafiseh Ansari, Sourcing Manager, Facilities Sourcing, Corporate Real Estate, Telephone: 416-397-4455, Email: nafiseh.ansari@toronto.ca

Scott Helsel, Manager, Facilities Sourcing, Corporate Real Estate, Telephone: 647-473-6170, Email: scott.helsel@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

Award of Doc4273472356

SIGNATURE

Genevieve Sharkey,
Chief Procurement Officer

ATTACHMENTS

Attachment 1: Financial Impact Summary of Recommended Contracts