



BID AWARD PANEL CONTRACT AWARD

Award of Doc4332195770 to Inland Liferrafts & Marine Ltd. for Dry Suit Repairs and/or Supply Consumables for Toronto Fire Services

Date: June 13, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc4332195770

Description:
For the non-exclusive repairs of NRS Water Dry Suits, Water Floatation Devices, Water Rafts, and/or Water Rescue Mustang Immersion Dry Suits, and/or Supply Consumables as and when required, for the City of Toronto's Fire Services, for a period of one (1) year from the date of award, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the Fire Chief and General Manager will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Inland Liferrafts & Marine Ltd.

Contract Award Value:
\$188,139 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$212,597 including HST and all applicable charges
\$191,450 net of HST recoveries

The contract is expected to start on August 1, 2024, and end on July 31, 2025.

Option Year 1: August 1, 2025, to July 31, 2026
\$193,783 net of all applicable taxes and charges (including 20% for Miscellaneous Items)

\$218,975 including all applicable taxes and charges
\$197,194 net of HST recoveries

Option Year 2: August 1, 2026, to July 31, 2027
\$199,597 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$225,544 including all applicable taxes and charges
\$203,109 net of HST recoveries

Option Year 3: August 1, 2027, to July 31, 2028
\$205,584 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$232,310 including all applicable taxes and charges
\$209,203 net of HST recoveries

Option Year 4: August 1, 2028, to July 31, 2029
\$211,752 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$239,280 including all applicable taxes and charges
\$215,479 net of HST recoveries

The total potential contract award identified in this report, including all options years is \$998,855 net of all taxes and \$1,128,706 including all applicable taxes and charges.
The total potential cost to the City, including all option years, is \$1,016,435 net of HST recoveries.

The above cost calculations reflect an estimated 3% in Consumer Price Index adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,128,706 including all applicable taxes and charges. The total potential cost to the City is \$1,016,435 net of HST recoveries.

Funding is available in the 2024 Operating Budget and Outlook Year for Toronto Fire Services. Should the City choose to exercise its option to renew for the additional four (4) separate one (1) year periods, then appropriate additional funding, if needed, will be included in the 2025 – 2029 Operating Budget Submissions for Fire Services. Funding details are provided in Table 1 below.

Table 1: Financial Impact Summary Recommended Contracts (net of HST recoveries)

Cost Centre: FR0019 Cost Element: 2665 Cost Centre: FR0046 Cost Element: 4424	Net of HST Recoveries
Initial Term –Year 1: August 1, 2024 to December 31, 2024	\$80,166
Initial Term –Year 1: January 1, 2024 to July 31, 2025	\$111,284

Cost Centre: FR0019 Cost Element: 2665 Cost Centre: FR0046 Cost Element: 4424	Net of HST Recoveries
Option Year 1: August 1, 2025 to July 31, 2026	\$197,194
Option Year 2: August 1, 2026 to July 31, 2027	\$203,109
Option Year 3: August 1, 2027 to July 31, 2028	\$209,203
Option Year 4: August 1, 2028 to July 31, 2029	\$215,479
Grand Total	\$1,016,435

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: February 5, 2024 **Solicitation Closed:** March 5, 2024

Number of Addenda Issued: None

Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Service NRS or other Dry Suits, Service Personal Water Floatation Devices and Service Water Rafts:

Supplier Name	Bid Price (excluding H.S.T and 20% for Miscellaneous Items)
Inland Liferrafts & Marine Ltd.	\$26,577

Service Mustang or other Water Rescue Immersion Suits:

Supplier Name	Bid Price (excluding H.S.T and 20% for Miscellaneous Items)
Inland Liferrafts & Marine Ltd.	\$9,712

Supply Consumables:

Supplier Name	Bid Price (excluding H.S.T and 20% for Miscellaneous Items)
Canadian Safety Equipment*	\$107,682
Inland Liferrafts & Marine Ltd.	\$120,494

*Supplier was found non-compliant with mandatory requirements.

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management Division, 416-392-1302, Clarman.Yang@toronto.ca

Jim Jessop, Deputy Fire Chief Director, Fire Services Division, 416-338-9053, Jim.Jessop@toronto.ca

Robert Pennington, Division Commander, Fire Services Division, 416-338-9059, Robert.Pennington@toronto.ca

John Davidson, Division Chief, Fire Services Division, 416-338-4980, John.I.Davidson@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer