



BID AWARD PANEL CONTRACT AWARD

Award of Vendor of Record Arrangement for the Provisioning of Tenable License Subscription for the City's Office of the Chief Information Security Officer

Date: June 20, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Vendor of Record Doc4172997536 Cyber Security Services and Deliverables, Request for Service Number Doc4589616736.

Description:

Request for Services for Tenable License Subscription for the City of Toronto's Office of the Chief Information Security Officer for a period of three (3) years from July 1, 2024 with an option in favour of the City to extend the agreement on the same terms and conditions for up to two (2) consecutive one (1) year periods.

Note: Should the option(s) be exercised, then the Chief Information Security Officer will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Deloitte LLP

Contract Award Value:

\$1,822,593 net of all applicable taxes and charges

\$2,059,530 including all taxes

\$1,854,671 net of HST recoveries

Contract is expected to start on July 1, 2024 and end on June 30, 2027.

Option Year 1

\$604,355 net of all applicable taxes and charges

\$682,921 including H.S.T. and all applicable charges

\$614,991 net of H.S.T. recoveries

Option Year 2

\$604,355 net of all applicable taxes and charges

\$682,921 including H.S.T. and all applicable charges

\$614,991 net of H.S.T. recoveries

The total potential contract award including all optional periods is \$3,031,303 net of all applicable taxes and charges (\$3,425,372 including all applicable taxes and charges). **The total potential cost to the City including optional periods is \$3,084,653 net of H.S.T. recoveries.**

FINANCIAL IMPACT

The total contract award identified in this report is \$2,059,530 including all applicable taxes and charges. The potential cost to the City is \$1,854,671 net of H.S.T. recoveries.

Funding for the initial term from July 1, 2024 through June 30, 2027 in the amount of \$1,854,671 net of Harmonized Sales Tax Recoveries is included in the 2024 Approved Operating Budgets for the Chief Information Security Officer Division.

Should the City choose to exercise its options to renew for two (2) additional one (1)-year periods, then appropriate additional funding will be included in the 2027-2029 annual operating budget submissions.

Table 1: Financial Impact Summary of Recommended Contract by Contract Term

Contract Term	Cost Centre	Cost Element	Total Net of H.S.T. Recoveries
Initial Term 07/01/2024 - 06/30/2027	CY1001	4828	\$1,854,671
Optional Year 1 07/01/2027 - 06/30/2028	CY1001	4828	\$614,991
Optional Year 2 07/01/2028 - 06/30/2029	CY1001	4828	\$614,991
Grand Total			\$3,084,653

Table 2: Financial Impact Summary of Recommended Contract for Initial Term by Year

Year	Total Net of H.S.T. Recoveries
2024	\$309,112
2025	\$618,224
2026	\$618,224
2026	\$309,111
Total	\$1,854,671

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the financial impact section.

SOLICITATION SUMMARY

Solicitation Issued: May 17, 2024
Number of Addenda Issued: One (1)
Number of Bids: Two (2)

Solicitation Closed: June 11, 2024

Table 2: Summary of Bids Received

Supplier Name
Accenture Inc
Deloitte LLP

Range of Scores:
90 to 93

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer