BID AWARD PANEL CONTRACT AWARD

Award of Doc4367280127 to Logixx Security Incorporated for Security Guard Services at St. Lawrence Market Complex for Corporate Real Estate Management

Date: July 11, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: Ward 13 - Toronto Centre

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposal Doc4367280127

Description:
Security guard services at St. Lawrence Market Complex and peripheral facilities for a period of one (1) year, with the City's option to extend the contract for three (3) additional separate one (1) year periods. Should the option(s) be exercised, the Executive Director, Corporate Real Estate Management will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Logixx Security Incorporated

Contract Award Value:
$1,145,891 net of all applicable taxes and charges
$1,294,857 including HST and all applicable charges
$1,166,059 net of HST recoveries

Contract is expected to start on August 1, 2024 and end on July 31, 2025

Option Year 1 August 1, 2025 to July 31, 2026
$1,180,268 net of all applicable taxes and charges
$1,333,703 including HST and all applicable charges
$1,201,041 net of HST recoveries

Option Year 2 August 1, 2026 to July 31, 2027
$1,215,676 net of all applicable taxes and charges
$1,373,714 including HST and all applicable charges
$1,237,072 net of HST recoveries

Option Year 3 August 1, 2027 to July 31, 2028
$1,252,146 net of all applicable taxes and charges
$1,414,926 including HST and all applicable charges
$1,274,184 net of HST recoveries

Total Potential Contract Award Value Including Option Years
$4,793,982 net of all applicable taxes and charges
$5,417,200 including HST and all applicable charges
$4,878,356 net of HST recoveries

The above cost calculations reflect a three (3) percent Consumer Price Index adjustment applied to the option years after the initial contract period.

FINANCIAL IMPACT

The total potential contract award identified in this report is $4,793,982 net of all applicable taxes and charges and $5,417,200 including HST and all applicable charges. The total potential cost to the City including optional periods is $4,878,356 net of HST recoveries.

Funding for the 2024 contract period is available in the 2024 Operating Budget for Corporate Real Estate Management. Additional funding for the remainder of the initial contract period will be included in 2025 Operating Budget Submission for Corporate Real Estate Management.

Should the City choose to exercise its option to renew, then appropriate additional funding will be included in the 2025-2028 Operating Budget Submissions for Corporate Real Estate Management for the balance of the contract period. Funding details follow in Table 1 below.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

Account(s)	Initial Contract Term (August 1, 2024 to December 31, 2024	Initial Contract Term (January 1, 2025 - July 31, 2025	Option Year 1 (August 1, 2025 to July 31, 2026)	Option Year 2 August 1, 2026 to July 31, 2027)	Option Year 3 (August 1, 2027 to July 31, 2028)	Total
FA1374, FA1375 C/E 4439	$485,858	$680,201	$1,201,041	$1,237,072	$1,274,184	$4,878,356

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: March 1, 2024 **Solicitation Closed:** April 2, 2024
Number of Addenda Issued: Three (3)
Number of Bids: Eight (8)

Table 1: Summary of Bids Received including bid price

Supplier Name
Canada Risk Solutions Security*
Garda Canada Security Corporation
Logixx Security Incorporated
Paladin Security Group Limited**
Synergy Protection Group Incorporated**
The West Egg Group Security Services
Top Defence Security Services Incorporated*
Valguard Security Incorporated**

*Suppliers were found non-compliant with mandatory requirements.
** Suppliers did not achieve the minimum technical score and were not considered for the pricing stage.

Range of Scores:
96 to 78

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

> 1. for a contract funded by the operating budget, 5 years or less including any option years; or
>
> 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer