TORONTO

BID AWARD PANEL
CONTRACT AWARD

Award of Doc4461575681 to Stinson Equipment Ltd and Power Precast Solutions for Non-Exclusive Supply and Delivery of bike lane bollards, concrete curbs and other hardware for Purchasing and Materials Management (Stores)

Date: July 11, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contracts:

Solicitation Number:
Request for Quotation Doc4461575681

Description:
For the non-exclusive supply and delivery of Bike lane bollards, concrete curbs and other hardware for Purchasing and Materials Management (Stores) on behalf of Transportation Services from the date of award to April 30, 2025, with the option to renew the Contract for four (4) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval(s).

The Request for Quotation is structured to award contracts to suppliers meeting specifications and providing the lowest total bid price of the Pricing Form.

Prior to the renewal of the contract, Purchasing and Materials Management Division will perform a market analysis to verify the current market conditions as compared to the proposed increase by the vendor and that the Stores Division will monitor vendor performance during the first term of the contract.

Should the option year(s) be exercised, then the Manager of Materials Management and Stores will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Stinson Equipment Ltd. (Part A and D)

Contract Award Value:
$403,387 net of all applicable taxes and charges (including 20% for miscellaneous items)
$455,828 including HST and all applicable charges
$410,487 net of HST recoveries

Contract is expected to start on date of award and end on April 30, 2025.

Option Year 1 (May 1, 2025 to April 30, 2026)
$415,489 net of all applicable taxes and charges (including 20% for miscellaneous items)
$469,502 including all applicable taxes and charges
$422,801 net of HST recoveries

Option Year 2 (May 1, 2026 to April 30, 2027)
$427,953 net of all applicable taxes and charges (including 20% for miscellaneous items)
$483,587 including all applicable taxes and charges
$435,485 net of HST recoveries

Option Year 3 (May 1, 2027 to April 30, 2028)
$440,792 net of all applicable taxes and charges (including 20% for miscellaneous items)
$498,095 including all applicable taxes and charges
$448,550 net of HST recoveries

Option Year 4 (May 1, 2028 to April 30, 2029)
$454,016 net of all applicable taxes and charges (including 20% for miscellaneous items)
$513,038 including all applicable taxes and charges
$462,007 net of HST recoveries

The total potential combined contract award identified in this report including option years is $2,141,637 net of all applicable taxes and charges, $2,420,050 including all applicable taxes and charges. **The total potential cost to the City including option years is $2,179,330 net of HST recoveries.**

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

Power Precast Solutions to receive a contract for Part B in which they were the lowest bidder meeting specifications on, in the total amount of $292,427 net of all applicable taxes and charges (297,573 net of HST recoveries) including all option years

FINANCIAL IMPACT

The total potential contract award identified in this report including the option years is 2,141,637 net of all applicable taxes and charges, $2,420,050 including all applicable taxes and charges. The total potential cost to the City including the option years is $2,179,330 net of HST recoveries.

The materials on this contract will be purchased for Purchasing and Materials Management (Stores) inventory purposes. The material value will be held in inventory holding Balance Sheet accounts (160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085,160171) until City Divisions require the material to support their work programs at which time the material value is charged to the Divisions' operating budget.

Funding from the date of award to December 31, 2024 has been included in Transportation Services' 2024 Operating Budget, and additional funding for the balance of the initial contract term will be included in their 2025 Operating Budget Submission. Should all the option years be exercised, appropriate additional funding will be requested in their 2025-2029 Operating Budget Submissions. The details are as follows:

Table 1: Financial Impact Summary of Recommended Contract

Period	Balance Sheet Account 160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085,160171	Total (net of HST Recoveries)
Date of Award – December 31, 2024	$273,658	
January 1, 2025 – April 30, 2025	$136,829	
Total: Contract Period	$410,487	
Total: 2024 Budget Year	$273,658	$273,658
May 1, 2025 – December 31, 2025	$281,868	
January 1, 2026 – April 30, 2026	$140,934	
Total: Option Year 1	$422,801	
Total: 2025 Budget Year	$418,697	$418,697
May 1, 2026 – December 31, 2026	$290,324	
January 1, 2027 – April 30, 2027	$145,162	
Total: Option Year 2	$435,485	
Total: 2026 Budget Year	$431,257	$431,257
May 1, 2027 – December 31, 2027	$299,033	
January 1, 2028 – April 30, 2028	$149,517	
Total: Option Year 3	$448,550	
Total: 2027 Budget Year	$444,195	$444,195
May 1, 2028– December 31, 2028	$308,004	
January 1, 2029 – April 30, 2029	$154,002	
Total: Option Year 4	$462,007	
Total: 2028 Budget Year	$457,521	$457,521
Total: 2029 Budget Year	$154,002	$154,002

Grand Total	$2,179,330	$2,179,330

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued:April 4, 2024 **Solicitation Closed:** May 3, 2024
Number of Addenda Issued: One (1)
Number of Bids: Two (2)

Table 2: Summary of Bid Received including bid price

Part A

Supplier Name	Bid Price (excluding H.S.T.)
Stinson Equipment Ltd	$291,975.00

Part B

Supplier Name	Bid Price (excluding H.S.T.)
Power Precast Solutions	$45,900.00

Part C

Supplier Name	Bid Price (excluding H.S.T.)
No Bids Received	N/A

Part D

Supplier Name	Bid Price (excluding H.S.T.)
Stinson Equipment Ltd	$44,181.00

*Bid Price does not contain the 20% miscellaneous items

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

> 1. for a contract funded by the operating budget, 5 years or less including any option years; or
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> 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer