



BID AWARD PANEL CONTRACT AWARD

Award of Doc4239852944 to Arthur L Weaver Flooring Ltd and Butler Contracting Group Inc. for the Supply, Maintenance and Repair of Soft and Hard Flooring for Select City of Toronto Locations for the Corporate Real Estate Management Division.

Date: July 18, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4239852944

Description:
The Supply, Maintenance and Repair of Soft and Hard Flooring for the Corporate Real Estate Management Division.

The City intends to enter into agreements with the following legal entities:

CATEGORY A: Soft / Resilient Flooring, Supply, Maintenance, and Repair Services

- Arthur L Weaver Flooring Ltd. (Primary Supplier)
- Butler Contracting Group Inc. (Secondary Supplier)

CATEGORY B: Hard Flooring, Supply, Maintenance, and Repair Services

- Arthur L Weaver Flooring Ltd.

In accordance with the terms of the Request for Quotation, Category A is to be awarded to the two lowest-bidding Suppliers as follows: 75% of the bid value submitted by the lowest bid Supplier and 25% of the bid value submitted by the second lowest bid Supplier. Category B is to be awarded solely to the lowest-bidding Supplier.

The agreements have an initial term of three (3) years, with the City having the option to extend the agreements on the same terms and conditions for an additional term of up to

two (2) separate one (1) year periods.

CATEGORY A: Soft / Resilient Flooring, Supply, Maintenance, and Repair Services

Recommended Suppliers:

Arthur L Weaver Flooring Ltd. (Primary Supplier)
Butler Contracting Group Inc (Secondary Supplier)

Contract Award Value:

Arthur L Weaver Flooring Ltd. (Primary Supplier)

\$2,165,910 net of all applicable taxes and charges
\$2,447,479 including HST and all applicable charges
\$2,204,030 net of HST recoveries

The contract is expected to start on date of award, and end on June 30, 2027.

Option Year 1 - From July 1, 2027, to June 30, 2028

Arthur L Weaver Flooring Ltd. (Primary Supplier)
\$758,069 net of all applicable taxes and charges
\$856,618 including HST and all applicable charges
\$771,411 net of HST recoveries

Option Year 2 - From July 1, 2028, to June 30, 2029

Arthur L Weaver Flooring Ltd. (Primary Supplier)
\$795,972 net of all applicable taxes and charges
\$889,448 including HST and all applicable charges
\$809,981 net of HST recoveries

Total Potential Contract Award Value Including Option Years

Arthur L Weaver Flooring Ltd. (Primary Supplier)
\$3,719,951 net of all applicable taxes and charges
\$4,203,545 including HST and all applicable charges
\$3,785,422 net of HST recoveries

Contract Award Value:

Butler Contracting Group Inc. (Secondary Supplier)

\$789,813 net of all applicable taxes and charges
\$892,489 including HST and all applicable charges
\$803,714 net of HST recoveries

The contract is expected to start on date of award, and end on June 30, 2027.

Option Year 1 - From July 1, 2027, to June 30, 2028

Butler Contracting Group Inc (Secondary Supplier)
\$276,435 net of all applicable taxes and charges
\$312,371 including HST and all applicable charges
\$281,300 net of HST recoveries

Option Year 2 - From July 1, 2028, to June 30, 2029

Butler Contracting Group Inc (Secondary Supplier)

\$290,256 net of all applicable taxes and charges

\$327,990 including HST and all applicable charges

\$295,365 net of HST recoveries

Total Potential Contract Award Value Including Option Years

Butler Contracting Group Inc (Secondary Supplier)

\$1,356,504 net of all applicable taxes and charges

\$1,532,849 including HST and all applicable charges

\$1,380,378 net of HST recoveries

Combined Total Potential Contracts Awards for Category A - both contracts

\$5,076,455 net of all applicable taxes and charges

\$5,736,394 including HST and all applicable charges

\$5,165,800 net of HST recoveries

CATEGORY B: Hard Flooring, Supply, Maintenance, and Repair

Recommended Suppliers:

Arthur L Weaver Flooring Ltd.

Contract Award Value:

\$3,887,417 net of all applicable taxes and charges

\$4,392,781 including HST and all applicable charges

\$3,955,835 net of HST recoveries

The contract is expected to start on July 1, 2024, and end on June 30, 2027.

Option Year 1 - From July 1, 2027, to June 30, 2028

\$1,360,596 net of all applicable taxes and charges

\$1,537,473 including HST and all applicable charges

\$1,384,542 net of HST recoveries

Option Year 2 - From July 1, 2028, to June 30, 2029

\$1,428,626 net of all applicable taxes and charges

\$1,614,347 including HST and all applicable charges

\$1,453,769 net of HST recoveries

Total Potential Contract Award Value Including Option Years

\$6,676,639 net of all applicable taxes and charges

\$7,544,601, including HST and all applicable charges

\$6,794,147 net of HST recoveries

The total potential contract awards identified in this report are \$11,753,093 net of all applicable taxes and charges and \$13,280,995 including HST and applicable charges.

The total potential cost to the City for Category A and B is \$11,959,947 net of HST recoveries.

The above cost calculations include a 20% contingency allowance and reflect a five (5) percent Consumer Price Index adjustment applied to each option year after the initial three (3)-year contract period.

FINANCIAL IMPACT

The total potential contract awards identified in this report are \$11,753,093 net of all applicable taxes and charges and \$13,280,995 including HST and applicable charges. The total potential cost to the City for Category A and B is \$11,959,947 net of HST recoveries.

Funding is available in the 2024 Operating Budget of Corporate Real Estate Management, and additional funding will be included in its 2025-2027 Operating Budget Submissions. Should the City exercise the option(s) to renew for an additional two (2) separate one (1)- year periods, then additional funding will be included in its 2028-2029 Operating Budget Submissions. Please refer to Attachment 1: Financial Impact Summary of Recommended Contracts for full funding details.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: January 9, 2023
Number of Addenda Issued: Four (4)
Number of Bids: Four (4)

Solicitation Closed: February 13, 2024

Table 2: Summary of Bids Received[†]

Proponent	*Bid Amount
Category A	
ARTHUR L WEAVER FLOORING LTD.	\$1,069,585.33
BUTLER CONTRACTING GROUP INC.	\$1,170,093.25
FLOOR MASTER INC.	\$1,401,707.93
SHAW INDUSTRIES INC.***	NA
Category B	
ARTHUR L WEAVER FLOORING LTD.	\$1,079,838.00
BUTLER CONTRACTING GROUP INC.	\$1,685,508.88

Proponent	*Bid Amount
FLOOR MASTER INC.	\$1,503,165.71
SHAW INDUSTRIES INC.***	NA

† Note that the solicitation was a joint procurement between the City and Toronto Police Services. The Bids received reflect the combined requirements of the City and of Toronto Police Services. The Toronto Police Services will award its own contracts to the Recommended Suppliers under a separate process not within the scope of this Bid Award.

*The Bid Price is based on the annual quantity for the first year.

**Pursuant to the Request for Quotation document, the contract award value includes contingency

***Supplier's submission was incomplete and ruled non-compliant.

DIVISION CONTACTS

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Scott Helsel, Manager, Facilities Sourcing, Corporate Real Estate, Telephone: 647-473-6170, Email: scott.helsel@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within the available budget and concurs with the recommendation;
- c. the total contract value is less than 20 million dollars (excluding applicable taxes), and the contract term is:
 1. for a contract funded by the operating budget, five years or less, including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website, and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are in the Purchasing and Materials Management Division file.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer

ATTACHMENTS

Attachment 1: Financial Impact Summary of Recommended Contracts