



BID AWARD PANEL CONTRACT AWARD

Award of Doc4403338466 to Walker Environmental Group Inc. for Wood Grinding Services for Parks, Forestry and Recreation

Date: July 18, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4403338466

Description:
For the supply of all labour, materials, services, supplies, tools, equipment, apparatus, transportation, facilities and all other incidentals necessary to perform Wood Grinding Services for Parks, Forestry and Recreation Division. The initial term is for a period of one (1) year, with an option in favour of the City to extend the agreement on the same terms and conditions for four (4) additional one (1) year terms.

Should the option(s) be exercised, then the General Manager of Parks, Forestry and Recreation will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Walker Environmental Group Inc.

Contract Award Value:
\$1,143,296 net of all applicable taxes and charges
\$1,291,924 including HST and all applicable charges
\$1,163,418 net of HST recoveries

Contract is expected to start on Date of Award and end on July 14, 2025.

Option Year 1: July 15, 2025 – July 14, 2026
\$1,177,595 net of all applicable taxes and charges
\$1,330,682 including HST and all applicable charges

\$1,198,321 net of HST recoveries

Option Year 2: July 15, 2026 – July 14, 2027

\$1,212,923 net of all applicable taxes and charges

\$1,370,603 including HST and all applicable charges

\$1,234,270 net of HST recoveries

Option Year 3: July 15, 2027 – July 14, 2028

\$1,249,310 net of all applicable taxes and charges

\$1,411,721 including HST and all applicable charges

\$1,271,298 net of HST recoveries

Option Year 4: July 15, 2028 – July 14, 2029

\$1,286,790 net of all applicable taxes and charges

\$1,454,072 including HST and all applicable charges

\$1,309,437 net of HST recoveries

The total potential contract award identified in this report for the initial contract term and all option years is \$6,069,914 net of all applicable taxes and charges, \$6,859,003 including HST and all applicable charges. **The total potential cost to the City is \$6,176,744 net of HST recoveries.**

The above costs calculations for the option years reflect an estimated 3% increase in the Consumer Price Index.

FINANCIAL IMPACT

The total potential award for the contract is \$ \$6,069,914 net of all applicable taxes and charges and \$6,859,003 including HST and all applicable charges. The total potential cost to the City for this contract including optional periods is \$6,176,744 net of HST recoveries.

Funding is available in the 2024 Operating Budget for Parks, Forestry and Recreation. Funding for future years will be included in the respective Operating Budget Submissions. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Cost Centre Group/ GL: PR030-31, GL: 4409	Net of HST recoveries
Initial Term: Date of Award – December 31, 2024	\$581,709
Initial Term: January 1, 2025 - July 14, 2025	\$581,709
Option Year 1: July 15, 2025 - July 14, 2026	\$1,198,321
Option Year 2: July 15, 2026 - July 15, 2027	\$1,234,270
Option Year 3: July 15, 2027 – July 14, 2028	\$1,271,298
Option Year 4: July 15, 2028 - July 14, 2029	\$1,309,437
Total net of HST recoveries	\$6,176,744

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications.

SOLICITATION SUMMARY

Solicitation Issued: April 11, 2024
Number of Addenda Issued: One (1)
Number of Bids: Two (2)

Solicitation Closed: May 7, 2024

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Walker Environmental Group Inc.	\$1,143,296.00
Maple Leaf Mulch Ltd.	\$1,164,500.00

DIVISION CONTACTS

Nick Van Veen, Manager, Forestry Operations, Parks, Forestry and Recreation, 416-396-7377, Nick.VanVeen@toronto.ca

Clarman Yang, Manager, Community and Social Services and City Manager's Office, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer