



## BID AWARD PANEL CONTRACT AWARD

### **Award of Doc4539135938 to Active Mechanical Services for the Union Station Sanitary Sewer Surcharge Conditioning and Ejector Pump Work at 65 Front Street West, Toronto, Ontario for Corporate Real Estate Management**

**Date:** July 25, 2024  
**To:** Bid Award Panel  
**From:** Chief Procurement Officer  
**Wards:** 10 - Spadina-Fort York

#### **RECOMMENDATIONS**

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**The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Solicitation Number:**  
Request for Tender Doc4539135938

**Description:**  
For the Union Station Sanitary Sewer Surcharge Conditioning and Ejector Pump Work at 65 Front Street West, Toronto, Ontario for Corporate Real Estate Management

**Recommended Supplier:**  
Active Mechanical Services

**Contract Award Value:**  
\$3,154,833 net of all applicable taxes and charges  
\$3,564,961 including HST and all applicable charges  
**\$3,210,358 net of HST recoveries**

**Contract is expected to start on date of award and end on December 31, 2024.**

## FINANCIAL IMPACT

The total contract award identified in this report is \$3,154,833 net of all applicable taxes and charges, \$3,564,961 including all applicable taxes and charges. The cost to the City is \$3,210,358 net of HST recoveries.

The engineering estimate for this project is \$2,755,000 excluding contingency allowance and net of all taxes and charges.

Funding is available in the 2024-2033 Capital Budget and Plan for Corporate Real Estate Management. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract (net of HST Recoveries)

| WBS Element   | Description                                                               | Date of Award to December 31, 2024 | Total       |
|---------------|---------------------------------------------------------------------------|------------------------------------|-------------|
| CCA256-02-F05 | Union Station Sanitary Sewer Surcharge Conditioning and Ejector Pump Work | \$3,210,358                        | \$3,210,358 |

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact section.

## SOLICITATION SUMMARY

**Solicitation Issued:** May 22, 2024  
**Number of Addenda Issued:** Four (4)  
**Number of Bids:** Two (2)

**Solicitation Closed:** June 27, 2024

Table 2: Summary of Bids Received

| Supplier Name              | Bid Price (excluding H.S.T.) |
|----------------------------|------------------------------|
| ACTIVE MECHANICAL SERVICES | \$2,854,833                  |
| E.S. FOX LIMITED           | \$3,771,510                  |

\* Pursuant to the Request for Tender document the contract award value includes contingency.

## **DIVISION CONTACTS**

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## **COMMENTS**

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For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

## **SIGNATURE**

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Geneviève Sharkey  
Chief Procurement Officer