



BID AWARD PANEL CONTRACT AWARD

Award of Doc4542354406 to Garda Canada Security Corporation for the Security Guard Services - Encampment Support for Corporate Real Estate Management

Date: September 5, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposal Doc4542354406

Description:
Security guard services - Encampment Support for a period of one (1) year, with the City's option to extend the contract for three (3) separate one (1) year periods. Should the option(s) be exercised, the Executive Director, Corporate Real Estate Management will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Garda Canada Security Corporation

Contract Award Value:
\$2,851,620 net of all applicable taxes and charges
\$3,222,330 including HST and all applicable charges
\$2,901,808 net of HST recoveries

Contract is expected to start on the date of award and end on September 30, 2025.

Option Year 1 October 1, 2025 to September 30, 2026
\$2,937,168 net of all applicable taxes and charges
\$3,319,000 including HST and all applicable charges
\$2,988,862 net of HST recoveries

Option Year 2 October 1, 2026 to September 30, 2027
\$3,025,283 net of all applicable taxes and charges
\$3,418,570 including HST and all applicable charges
\$3,078,528 net of HST recoveries

Option Year 3 October 1, 2027 to September 30, 2028
\$3,116,042 net of all applicable taxes and charges
\$3,521,127 including HST and all applicable charges
\$3,170,884 net of HST recoveries

Total Potential Contract Award Value Including Option Years

\$11,930,112 net of all applicable taxes and charges
\$13,481,027 including HST and all applicable charges
\$12,140,082 net of HST recoveries

The above cost calculations reflect a three (3) percent Consumer Price Index adjustment applied to the option years after the initial contract period.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$11,930,112 net of all applicable taxes and charges and \$13,481,027 including HST and all applicable charges. The total potential cost to the City including optional periods is \$12,140,082 net of HST recoveries.

Funding for the 2024 contract period is available in the 2024 Operating Budget for Corporate Real Estate Management. Additional funding for the remainder of the initial contract period will be included in 2025 Operating Budget Submission for Corporate Real Estate Management.

Should the City choose to exercise its option to renew, then appropriate additional funding will be included in the 2025-2028 Operating Budget Submissions for Corporate Real Estate Management for the balance of the contract period. Funding details follow in Table 1 below.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

Account(s)	Initial Contract Term (date of award to December 31, 2024)	Initial Contract Term (January 1, 2025 - September 30, 2025)	Option Year 1 (October 1, 2025 to September 30, 2026)	Option Year 2 (October 1, 2026 to September 30, 2027)	Option Year 3 (October 1, 2027 to September 30, 2028)	Total
FA100A	\$725,452	\$2,176,356	\$2,988,862	\$3,078,528	\$3,170,884	\$12,140,082

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the financial impact section.

SOLICITATION SUMMARY

Solicitation Issued: June 20, 2024
Number of Addenda Issued: Two (2)
Number of Bids: Nine (9)

Solicitation Closed: July 17, 2024

Table 1: Summary of Bids Received

Supplier Name
Allied Universal Security Canada**
Falcon Security Inc.*
Garda Canada Security Corporation
Logixx Security Incorporated
North American Security Services*
Regal Security Inc.**
Safety First Security Services Inc.**
The West Egg Group Security Services
Valguard Security Incorporated**

*Suppliers were found non-compliant with mandatory requirements.

**Suppliers did not achieve the minimum technical score and were not considered for the pricing stage.

Range of Scores: 89.46 to 91.64

DIVISION CONTACTS

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Steve Hart, Manager, Corporate Real Estate Management, Corporate Security, Telephone: 416-397-1141, Email: steve.hart@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

- 1. for a contract funded by the operating budget, 5 years or less including any option years; or
- 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer