



BID AWARD PANEL CONTRACT AWARD

Award of Doc4598881719 to 2036677 Ontario Ltd. o/a Production Service Industries for the Provision of Skilled Entertainment Labour Services for Economic Development and Culture

Date: September 12, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4598881719

Description:
Skilled Entertainment Labour Services for Economic Development and Culture, City Cultural Events, supporting signature city produced events such as Canada Day, Nuit Blanche, Cavalcade of Lights, and New Years Eve, and other City of Toronto produced special events as required for a period of one (1) year, with four (4) separate one (1) year options.

Should the option(s) be exercised, then the General Manager, Economic Development and Culture will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
2036677 Ontario Ltd. o/a Production Service Industries

Contract Award Value:
\$288,595 net of all applicable taxes and charges
\$326,112 including HST and all applicable charges
\$293,674 net of HST recoveries

Contract is expected to start on October 1, 2024 and end on September 30, 2025

Option Year 1 (October 1, 2025 to September 30, 2026)
\$297,253 net of all applicable taxes and charges

\$335,896 including HST and all applicable charges
\$302,485 net of HST recoveries

Option Year 2 (October 1, 2026 to September 30, 2027)
\$306,170 net of all applicable taxes and charges
\$345,973 including HST and all applicable charges
\$311,559 net of HST recoveries

Option Year 3 (October 1, 2027 to September 30, 2028)
\$315,356 net of all applicable taxes and charges
\$356,352 including HST and all applicable charges
\$320,906 net of HST recoveries

Option Year 4 (October 1, 2028 to September 30, 2029)
\$324,816 net of all applicable taxes and charges
\$367,042 including HST and all applicable charges
\$330,533 net of HST recoveries

The total potential combined contract award identified in this report including option years is \$1,532,190 net of all applicable taxes and charges, \$1,731,375 including HST and all applicable charges. **The total potential cost to the City including option years is \$1,559,157 net of HST recoveries.**

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one-(1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,731,375 including all applicable taxes and charges. The total potential cost to the City is \$1,559,157 net of HST recoveries.

Funding is in the 2024 Operating Budget of Economic Development and Culture and additional funding for the balance of the initial term will be included in their 2025 Operating Budget Submission. Should the City exercise the optional periods, additional funding will be included in the 2025-2029 Operating Budget Submissions for Economic Development and Culture. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre SE0004, SE0005, SE0007 & SE0019 GL 4085		
Term/Option	Period	Total (Net of HST recoveries)
Initial Term	October 1, 2024 to December 31, 2024	\$48,946
	January 1, 2025 to September 30, 2025	\$244,729

Option Year 1	October 1, 2025 to September 30, 2026	\$302,485
Option Year 2	October 1, 2026 to September 30, 2027	\$311,559
Option Year 3	October 1, 2027 to September 30, 2028	\$320,906
Option Year 4	October 1, 2028 to September 30, 2029	\$330,533
Total (Net of HST recoveries)		\$1,559,157

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications as identified in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: July 16, 2024

Solicitation Closed: August 14, 2024

Number of Addenda Issued: One (1)

Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
2036677 Ontario Ltd. o/a Production Service Industries	\$288,595.00
IATSE Local 58	\$444,560.00

DIVISION CONTACTS

Clarman Yang, Manager, Community and Social Services and City Manager's Office, 416-392-1302, Clarman.Yang@toronto.ca

Pat Tobin, Manager, Economic Development & Culture Division, Arts and Culture Services; 416-392-4166, Patrick.Tobin@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer