



## **BID AWARD PANEL CONTRACT AWARD**

### **Award of Doc4498437173 to General Diving Contractors Inc. for the Supply and Delivery of Diving Services for Toronto Water**

**Date:** September 19, 2024  
**To:** Bid Award Panel  
**From:** Chief Procurement Officer  
**Wards:** All

#### **RECOMMENDATIONS**

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**The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Solicitation Number:**  
Request for Quotation Doc4498437173

**Description:**  
For the non-exclusive supply of all labour, equipment, and materials necessary to provide Diving Services for the City of Toronto's Water Division. The term of the Contract is to be for a period of one (1) year from the date of award, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to four (4) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval.

Should the option(s) be exercised, then the General Manager of Toronto Water Division, will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

**Recommended Supplier:**  
General Diving Contractors Inc.

**Contract Award Value:**  
\$532,585 net of all applicable taxes and charges  
\$601,821 including HST and all applicable charges  
\$541,958 net of HST recoveries

**Contract is expected to start on date of award and end on September 30, 2025.**

Option Year 1 (October 1, 2025 to September 30, 2026)  
\$548,563 net of all applicable taxes and charges  
\$619,876 including HST and all applicable charges  
\$558,217 net of HST recoveries

Option Year 2 (October 1, 2026 to September 30, 2027)  
\$565,020 net of all applicable taxes and charges  
\$638,473 including HST and all applicable charges  
\$574,964 net of HST recoveries

Option Year 3 (October 1, 2027 to September 30, 2028)  
\$581,971 net of all applicable taxes and charges  
\$657,627 including HST and all applicable charges  
\$592,214 net of HST recoveries

Option Year 4 (October 1, 2028 to September 30, 2029)  
\$599,430 net of all applicable taxes and charges  
\$677,356 including HST and all applicable charges  
\$609,980 net of HST recoveries

The total potential contract award identified in this report, including the optional periods is \$2,827,569 net of all applicable taxes and charges, and \$3,195,153 including HST and all applicable taxes and charges. **The total potential cost to the City including all option periods is \$2,877,333 net of HST recoveries.**

The above cost calculations reflect an estimated annual three (3) percent Consumer Price Index adjustment applied annually to the yearly cost after the initial year.

## **FINANCIAL IMPACT**

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The total contract award identified in this report including option years is \$3,195,153 including all applicable taxes and charges. The total cost to the City is \$2,877,333 net of HST recoveries.

Capital funding for the initial contract period is available in the 2024 Capital Budget and 2025-2033 Capital Budget for Toronto Water. Operating funding for 2024 is available in the 2024 Operating Budget for Toronto Water. Additional funding for the remainder of the initial contract term will be included in the 2025 Operational Budget Submission for Toronto Water. Should the City exercise the four (4) separate one (1) year periods, additional funding will be included in the 2025-2029 Capital and Operating Budget Submissions for Toronto Water. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

| WBS Element/<br>Description                                                                                | Date of Award to<br>December 31, 2024 | January 1, 2025 to<br>September 30, 2025 | Option Year 1:<br>October 1, 2025 to<br>September 30, 2026 | Option Year 2:<br>October 1, 2026 to<br>September 30, 2027 | Option Year 3:<br>October 1, 2027 to<br>September 30, 2028 | Option Year 4:<br>October 1, 2028 to<br>September 30, 2029 | Total (net of HST recoveries) |
|------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------------------------------|------------------------------------------------------------|------------------------------------------------------------|------------------------------------------------------------|------------------------------------------------------------|-------------------------------|
| CPW064-01<br>Facility & Process Upgrades                                                                   | \$25,440                              | \$76,320                                 | \$104,813                                                  | \$107,957                                                  | \$111,196                                                  | \$114,533                                                  | \$540,259                     |
| CPW061-03<br>Facility & Process Upgrades                                                                   | \$39,759                              | \$119,276                                | \$163,806                                                  | \$168,721                                                  | \$173,783                                                  | \$178,997                                                  | \$844,342                     |
| TW7020,<br>TW2060,<br>TW7025,<br>TW7030,<br>TW7035,<br>TW7050,<br>TW7080,<br>TW7045<br><br>GL4424,<br>4429 | \$70,291                              | \$210,872                                | \$289,598                                                  | \$298,286                                                  | \$307,234                                                  | \$316,451                                                  | \$1,492,732                   |
| Total                                                                                                      | \$135,490                             | \$406,468                                | \$558,217                                                  | \$574,964                                                  | \$592,213                                                  | \$609,981                                                  | \$2,877,333                   |

The Chief Financial Officer and Treasurer has been advised of the financial impacts associated with this program to be considered along with other priorities in future budget processes.

## SOLICITATION SUMMARY

**Solicitation Issued:** June 17, 2024  
**Number of Addenda Issued:** One (1)  
**Number of Bids:** Two (2)

**Solicitation Closed:** July 17, 2024

Table 2: Summary of Bids Received including bid price

| Supplier Name                | Bid Price (excluding H.S.T.) |
|------------------------------|------------------------------|
| General Diving Services Inc. | \$532,585.00                 |
| ASI Group Ltd.               | \$1,134,756.49               |

## **DIVISION CONTACTS**

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## **COMMENTS**

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For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

## **SIGNATURE**

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Geneviève Sharkey,  
Chief Procurement Officer