



BID AWARD PANEL CONTRACT AWARD

Award of Doc4532966165 to Mister Chemical Ltd. for the Non-Exclusive Supply, Delivery and Maintenance of Floor Scrubbing Equipment on a Rental Basis for Seniors Services and Long-Term Care

Date: September 19, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request For Proposal, Doc4532966165

Description:
For the Non-Exclusive Supply, Delivery, and Maintenance of Floor Scrubbing Equipment on a Rental Basis for Seniors Services and Long-Term Care, from the date of award for one (1) year with an option in favor of the City to extend the agreement for an additional term of up to four (4) separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of Seniors Services and Long-Term Care will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Mister Chemical Ltd

Contract Award Value:
\$366,738 net of all applicable taxes and charges (including a 15% miscellaneous fee)
\$414,414 including HST and all applicable charges
\$373,193 net of HST recoveries

Contract is expected to start on date of award and end on September 30, 2025.

Option Year 1: October 1, 2025, to September 30, 2026
\$377,741 net of all applicable taxes and charges (including a 15% miscellaneous fee)
\$426,847 including HST and all applicable charges

\$384,389 net of HST recoveries

Option Year 2: October 1, 2026, to September 30, 2027

\$389,073 net of all applicable taxes and charges (including a 15% miscellaneous fee)

\$439,652 including HST and all applicable charges

\$395,921 net of HST recoveries

Option Year 3: October 1, 2027, to September 30, 2028

\$400,745 net of all applicable taxes and charges (including a 15% miscellaneous fee)

\$452,842 including HST and all applicable charges

\$407,798 net of HST recoveries

Option Year 4: October 1, 2028, to September 30, 2029

\$412,767 net of all applicable taxes and charges (including a 15% miscellaneous fee)

\$466,427 including HST and all applicable charges

\$420,032 net of HST recoveries

The total potential contract award identified in this report including optional periods is \$1,947,064 net of all applicable taxes and charges. The total potential contract award identified in this report including optional periods is \$2,200,183 including all applicable taxes and charges. **The total potential cost to the City including optional periods is \$1,981,333 net of HST recoveries.**

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report including optional periods is \$1,947,064 net of all applicable taxes and charges. The total potential contract award identified in this report including optional periods is \$2,200,183 including all applicable taxes and charges. The total potential cost to the City including optional periods is \$1,981,333 net of HST recoveries.

Funding for the 2024 contract period is available in the 2024 Operating Budget for Seniors Services and Long-Term Care as detailed in Table 1. Additional funding for the remainder of the Initial Term will be included in the 2025 Operating Budget Submission for Seniors Services and Long-Term Care. Should the optional period be exercised, appropriate additional funding will be requested in the respective Operating Budget Submissions for Seniors Services and Long-Term Care for each year from 2025 to 2029. Funding details follow in Table 1 below:

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre/Cost Element: 4520/D3*041, 2999-D3Z991		
Term/Option	Period	Total (Net of HST Recoveries)
Initial Term	October 1, 2024 to December 31, 2024	\$93,298
	January 1, 2025 to September 30, 2025	\$279,895
Option Year 1	October 1, 2025 to September 30, 2026	\$384,389
Option Year 2	October 1, 2026 to September 30, 2027	\$395,921
Option Year 3	October 1, 2027 to September 30, 2028	\$407,798
Option Year 4	October 1, 2028 to September 30, 2029	\$420,032
Total (Net of HST Recoveries)		\$ 1,981,333

The Chief Financial Officer and Treasurer has been advised of the award associated with this program to be considered along with other priorities in future budget processes.

SOLICITATION SUMMARY

Solicitation Issued: June 26, 2024,
Number of Addenda Issued: Seven (7)
Number of Bids: Three (3)

Solicitation Closed: August 7, 2024

Table 2: Summary of Bids Received including bid price

Supplier Name
Archer Canada Inc.
Mister Chemical Ltd.
SQM Janitorial Services Inc. *

* Supplier did not meet the minimum technical threshold

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing & Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Christy Gaetz, Interim Director, Management Services, Seniors Services and Long-Term Care, 416-392-8908, Christy.Gaetz@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer