



BID AWARD PANEL CONTRACT AWARD

Award of Doc4666145224 to PPL Aquatic Fitness & Spa Group Inc. for the Maintenance and Repair of Swimming Pools and Spas at Select City of Toronto Locations for Corporate Real Estate Management

Date: September 26, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4666145224

Description:
For the Maintenance and Repair of Swimming Pools and Spas for the Corporate Real Estate Management Division.

The award is for an initial contract period of three (3) years from the date of award, with the City having the option to extend the contract on the same terms and conditions for up to two (2) separate one (1) year periods.

Should the option year(s) be exercised, the Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
PPL Aquatic Fitness & Spa Group Inc.

Contract Award Value:
\$702,128 net of all applicable taxes and charges
\$793,405 including HST and all applicable charges
\$714,485 net of HST recoveries

The contract is expected to start on the award date and end on September 30, 2029.

Option Year 1 October 1 2027 to September 30, 2028
\$241,064 net of all applicable taxes and charges
\$272,402, including HST and all applicable charges
\$245,307 net of HST recoveries

Option Year 2 October 1, 2028 to September 30, 2029
\$248,296 net of all applicable taxes and charges
\$280,574, including HST and all applicable charges
\$252,666 net of HST recoveries

The total potential contract award identified in this report, including all option years, is \$1,191,488 net of all applicable taxes and charges and \$1,346,381 including all applicable taxes and charges. **The total potential cost to the City, including all option years, is \$1,212,458 net of HST recoveries.**

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial period.

FINANCIAL IMPACT

The total potential contract award identified in this report, including all option years, is \$1,191,488 net of all applicable taxes and charges and \$1,346,381 including all applicable taxes and charges. The total potential cost to the City, including all option years, is \$1,212,458 net of HST recoveries.

Funding for the initial term of \$59,540 net of HST recoveries is available in the 2024 Operating Budget for Corporate Real Estate Management. Additional funding for the remainder of the initial term will be included in its 2025-2027 Operating Budget Submissions. Should the City exercise the option(s) to renew for a further two (2) separate one (1) option year periods, then additional funding will be included in its 2027-2029 Operating Budget Submissions. Funding details are included in Table 1 below.

Table 1: Financial Impact Summary of Recommended Contract (net of HST Recoveries)

Division	CREM
Cost Centre and Cost Element	FA100-30 C/E 4424
Initial Term	
Date of award to December 31, 2024	\$ 59,540
January 1, 2025, to December 31, 2025	\$ 238,162
January 1, 2026, to December 31, 2026	\$ 238,162
January 1, 2027, to September 30, 2027	\$ 178,621

Division	CREM
Sub-total	\$ 714,485
Optional Terms	
Option Term 1 (October 1 2027 to September 30, 2028)	\$ 245,307
Option Term 2 (October 1, 2028 to September 30, 2029)	\$ 252,666
Total including optional terms	\$1,212,458

The Chief Financial Officer and Treasurer has been advised of the award associated with this program to be considered along with other priorities in future budget processes.

SOLICITATION SUMMARY

Solicitation Issued: July 12, 2024,
Number of Addenda Issued: 3
Number of Bids: 2

Solicitation Closed: August 23, 2024

Table 2: Summary of Bids Received, including bid price.

Supplier Name	Bid Price (excluding H.S.T.)
PPL Aquatic Fitness & Spa Group Inc.	\$ 234,042.65*
B&S Pool Services Inc.**	\$ 237,054.50

* The Bid Price represents the supplier's bid on the annual quantity of work identified in the call package for the first year.

** Supplier was found non-compliant with mandatory requirements.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within the available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer