



BID AWARD PANEL CONTRACT AWARD

Award of Collaborative Procurement from Kinetic GPO Request for Standing Offers Number 23-03 to 1054204 Ontario Inc. o/a Wholesome Kids Catering for the provision of Group Food and Food Service-Related Procurement Services for Children's Services

Date: October 3, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract as per the Toronto Municipal Code, Chapter 195-6.6, Procurement of same goods and services as public body:

Solicitation Number:

Kinetic GPO Request for Standing Offers Number 23-03; Sourcing Project
WS4704388304

Description:

For the provision of the supply and delivery of prepared hot lunches, snacks and incidental grocery items to various City of Toronto Early Learning and Child Care Centres for the City's Children's Services from the date of award for a period of one (1) year with an option to renew for an additional three (3) separate one (1) year periods.

After reviewing Kinetic GPO Request for Standing Offers Number 23-03, Children's Services will leverage this Kinetic GPO contract with Compass Group Canada Ltd. and enter into an agreement with 1054204 Ontario Inc. o/a Wholesome Kids Catering.

Should the option year(s) be exercised, then the General Manager, Children's Services Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

1054204 Ontario Inc. o/a Wholesome Kids Catering

Contract Award Value:

\$3,045,296 net of all applicable taxes and charges

\$3,441,184 including HST and all applicable charges
\$3,098,893 net of HST recoveries

Contract is expected to start on October 28, 2024 and end on October 27, 2025.

Year 1 Renewal Option (October 28, 2025 to October 27, 2026)
\$3,136,655 net of all applicable taxes and charges
\$3,544,420 including HST and all applicable charges
\$3,191,860 net of HST recoveries

Year 2 Renewal Option (October 28, 2026 to October 27, 2027)
\$3,230,754 net of all applicable taxes and charges
\$3,650,752 including HST and all applicable charges
\$3,287,616 net of HST recoveries

Year 3 Renewal Option (October 28, 2027 to October 27, 2028)
\$3,327,677 net of all applicable taxes and charges
\$3,760,275 including HST and all applicable charges
\$3,386,244 net of HST recoveries

The total potential contract award including all option years is \$12,740,382 net of all applicable taxes and charges and \$14,396,631 inclusive of all applicable taxes and charges. **The potential cost to the City including all option years is \$12,964,612 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award including all option years is \$12,740,382 net of all applicable taxes and charges and \$14,396,631 inclusive of all applicable taxes and charges. The potential cost to the City including all option years is \$12,964,612 net of HST recoveries.

Funding for the contract period falling in 2024 is available in the 2024 Operating Budget for Children's Services and funding for the contract period falling in 2025 will be requested in the Division's 2025 Operating Budget Submission. Should the optional periods be exercised, appropriate additional funding will be requested in the respective Operating Budget Submissions for Children's Services for each year from 2026 to 2028. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract (net of HST Recoveries)

Children's Services Cost Centre Group: CS.A1 G/L: 4116	Net of HST Recoveries
Initial Term From October 28, 2024 to December 31, 2024	\$516,482
From January 1, 2025 to October 27, 2025	\$2,582,411

Children's Services Cost Centre Group: CS.A1 G/L: 4116	Net of HST Recoveries
Renewal Option From October 28, 2025 to October 27, 2026	\$3,191,860
Renewal Option From October 28, 2026 to October 27, 2027	\$3,287,616
Renewal Option From October 28, 2027 to October 27, 2028	\$3,386,244
Grand Total From Date of Award to October 27, 2028	\$12,964,612

The Chief Financial Officer and Treasurer have reviewed this report and agree with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: July 25, 2024
Number of Addenda Issued: None (0)
Number of Bids: One (1)

Solicitation Closed: August 2, 2024

DIVISION CONTACTS

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Alison Petersen, Budget Coordinator, Children's Services; 416-392-3198, Alison.Petersen@toronto.ca

COMMENTS

The City of Toronto is leveraging the Kinetic GPO contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6 - Procurement of same goods and services as a public body.

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed the Kinetic GPO submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the Kinetic GPO internet website as part of the competitive call process; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

f. the resulting contract between the public body and the supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body; and

g. the same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer