



## BID AWARD PANEL CONTRACT AWARD

### **Award of Toronto Transit Commission Request for Bid Number P73SQ24127 to Roy Foss Chevrolet Ltd. for the Supply and Delivery of Four (4) BrightDrop Battery Electric Cargo Vans for Fleet Services**

**Date:** October 17, 2024  
**To:** Bid Award Panel  
**From:** Chief Procurement Officer  
**Wards:** All

#### **RECOMMENDATIONS**

---

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract as per the Toronto Municipal Code, Chapter 195-6.6, Procurement of same goods and services as a public body.

**Solicitation Number:**

Toronto Transit Commission Request for Bid Number P73SQ24127, WS4798497686

**Description:**

The Toronto Transit Commission issued the Request for Bid Number P73SQ24127 for Supply of BrightDrop Battery Electric Cargo Vans. The Toronto Transit Commission received only one (1) bid from the Request for Bid, from which Roy Foss Chevrolet Ltd. was awarded a contract. The effective date of the awarded Toronto Transit Commission purchase order #PU645336 to Roy Foss Chevrolet Ltd. is from May 08, 2024, and will expire on May 07, 2025, with option to renew for one (1) additional one (1)-year term under the same terms and conditions through May 07, 2026.

After reviewing this Toronto Transit Commission Request for Bid Number P73SQ24127, Fleet Services in conjunction with Toronto Paramedic Services will piggyback on this Toronto Transit Commission Contract with Roy Foss Chevrolet Ltd., and issue a purchase order to Roy Foss Chevrolet Ltd., located at 2 Auto Park Cir, Woodbridge, ON L4L 8R1, for non-exclusive supply and delivery of four (4) BrightDrop Battery Electric Cargo Vans in 2024-25.

Fleet Services may also purchase an additional two (2) BrightDrop Battery Electric Cargo Vans pending budget availability in 2025-26.

**Recommended Supplier:**  
Roy Foss Chevrolet Ltd.

**Contract Award Value:**  
\$448,440 net of all applicable taxes and charges  
\$506,738 including HST and all applicable charges.  
**\$456,333 net of HST recoveries**

**Contract is expected to start on date of award and end on May 07, 2025.**

Optional Period (2 Units) (May 08, 2025, to May 07, 2026):  
\$230,947 net of all applicable taxes and charges  
\$260,971 including HST and all applicable charges.  
\$235,012 net of HST recoveries

**Total Potential Contract value Including Option Years:**  
\$679,387 net of all applicable taxes and charges  
\$767,709 including HST and all applicable charges.  
**\$691,345 net of HST recoveries**

The above cost calculations reflect a three (3) percent Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

## FINANCIAL IMPACT

---

The total potential contract award identified in this report is \$679,387.00 net of all applicable taxes and charges, and \$767,709.00 including HST and all applicable charges. The total potential cost to the City is \$691,345.00 net of HST recoveries.

Funding for the mandatory purchases is available in the 2024 Capital Budget and 2025-2033 Capital Plan for Fleet Services. Funding for the optional purchases, if applicable, will be included in future Capital Budget Submissions for Fleet Services. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

<b>Fleet Services Capital Budget CFL013</b>	<b>Number of Units</b>	<b>Total Value to Contract No. (Net of HST Recoveries)</b>
Start of Contract to May 07, 2025	4	\$ 456,333
From May 08, 2025 to May 07, 2026	2	\$ 235,012
<b>Total</b>	<b>6</b>	<b>\$ 691,345</b>

The Chief Financial Officer and Treasurer has been advised of the award associated with this program to be considered along with other priorities in future budget processes.

## SOLICITATION SUMMARY

---

**Solicitation Issued:** March 4, 2024  
**Number of Addenda Issued:** One (1)  
**Number of Bids:** One (1)

**Solicitation Closed:** April 26, 2024

## DIVISION CONTACTS

---

Francesco McGrillis, Acting Manager, Purchasing Client Services, Corporate Services and Finance & Treasury Services, 416-392-0205, [Francesco.McGrillis@toronto.ca](mailto:Francesco.McGrillis@toronto.ca)

Kiran Panchal, Manager, Asset Management, Fleet Services, 416-397-4258, [Kiran.Panchal@toronto.ca](mailto:Kiran.Panchal@toronto.ca)

## COMMENTS

---

The City of Toronto is utilizing the Toronto Transit Commission Contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6, Procurement of same goods and services as a public body.

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation.
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation.
- c. The same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;
- d. The supplier is not ineligible, suspended or otherwise in contravention of Chapters 71 - Financial Control and 195 - Purchasing of the City of Toronto Municipal Code.
- e. The total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
  - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
  - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

- f. the Solicitation document was advertised on the Toronto Transit Commission internet website and bids or proposals were submitted electronically on Bonfire; and

g. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

h. The resulting contract between the public body and the supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

**SIGNATURE**

---

Geneviève Sharkey  
Chief Procurement Officer