



BID AWARD PANEL CONTRACT AWARD

Award of Doc4634666089 to Darch Fire Inc. for the non-exclusive supply, delivery, and warranty of Spartan Original Equipment Manufacturer parts for Fire Trucks for Toronto Fire Services

Date: October 24, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc4634666089

Description:
For the non-exclusive supply, delivery and warranty of Spartan Original Equipment Manufacturer Parts for Fire Trucks for the City of Toronto's Fire Services for a period of one (1) year from the date of award, with the option to renew the Contract on the same terms and conditions for an additional four (4) separate one (1) year periods.

Should the option(s) be exercised, then the Fire Chief and General Manager, Toronto Fire Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Darch Fire Inc.

Contract Award Value:
\$705,970 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$797,746 including HST and all applicable charges.
\$718,395 net of HST recoveries

Contract is expected to start on November 1, 2024 and end October 31, 2025.

Option Year 1: November 1, 2025, to October 31, 2026
\$727,149 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$821,679 including all applicable taxes and charges.
\$739,947 net of HST recoveries

Option Year 2: November 1, 2026, to October 31, 2027
\$748,964 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$846,329 including all applicable taxes and charges.
\$762,146 net of HST recoveries

Option Year 3: November 1, 2027, to October 31, 2028
\$771,433 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$871,719 including all applicable taxes and charges.
\$785,010 net of HST recoveries

Option Year 4: November 1, 2028, to October 31, 2029
\$794,576 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$897,871 including all applicable taxes and charges.
\$808,560 net of HST recoveries

The total potential contract award identified in this report, including all options years is \$3,748,092 net of all taxes and \$4,235,344 including all applicable taxes and charges.
The total potential cost to the City, including all option years, is \$3,814,058 net of HST recoveries.

The above cost calculations reflect an estimated 3% in Consumer Price Index adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$4,235,344 including all applicable taxes and charges. The total potential cost to the City is \$3,814,058 net of HST recoveries.

Funding of \$118,743 is available in the 2024 Operating Budget for Toronto Fire Services, with \$599,652 is included in the 2025 Operating Budget Submission. Should the City choose to exercise its option to renew for the additional four (4) separate one (1) year periods, then the required additional funding, if needed, will be included in the 2026 – 2029 Operating Budget Submissions for Toronto Fire Services. Funding details are provided in Table 1 to below:

Table 1: Financial Impact Summary Recommended Contracts (net of HST recoveries)

Cost Centre: FR0025 Cost Element: 2120/2710	Net of HST Recoveries
Initial Term –Year 1: November 1, 2024, to December 31, 2024	\$118,743
Initial Term –Year 1: January 1, 2025, to October 31, 2025	\$599,652
Option Year 1: November 1, 2025, to October 31, 2026	\$739,947
Option Year 2: November 1, 2026, to October 31, 2027	\$762,146
Option Year 3: November 1, 2027, to October 31, 2028	\$785,010
Option Year 4: November 1, 2028, to October 31, 2029	\$808,560
Grand Total	\$3,814,058

The Chief Financial Officer and Treasurer has been advised of the award associated with this program to be considered along with other priorities in future budget processes.

SOLICITATION SUMMARY

Solicitation Issued: August 14, 2024 **Solicitation Closed:** September 19, 2024
Number of Addenda Issued: Three (3)
Number of Bids: Two (2)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding applicable taxes and charges)
Darch Fire Inc.	\$588,308.49
Dependable Truck & Tank Ltd.	\$764,153.00

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, clarman.yang@toronto.ca

Kevin Hamilton, Deputy Fire Chief Director, Toronto Fire Services, 416-338-7198, kevin.hamilton@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer