



BID AWARD PANEL CONTRACT AWARD

Award of Doc4631714494 to W.A. Stephenson Mechanical Contractors Limited for Mechanical Upgrades at Keele Valley and Brock West Landfills for Solid Waste Management Services

Date: November 21, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4631714494

Description:
For the provision of mechanical services at several closed landfills, with a focus on Keele Valley and Brock West Landfills for Solid Waste Management Services Division, for a period of three (3) years, with an option to extend the agreement for two (2) additional one (1) year periods.

Should the option(s) be exercised, the General Manager of Solid Waste Management Service will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
W.A. Stephenson Mechanical Contractors Limited

Contract Award Value:
\$1,581,960 net of all applicable taxes and charges
\$1,787,615 including HST and all applicable charges
\$1,609,802 net of HST recoveries

Contract is expected to start on December 1, 2024 and end on November 30, 2027.

Option Year 1 (December 1, 2027 – November 30, 2028):
\$543,140 net of all applicable taxes & charges
\$613,748 including HST and all applicable charges
\$552,699 net of HST recoveries

Option Year 2 (December 1, 2028 – November 30, 2029):
\$559,434 net of all applicable taxes and charges
\$632,160 including HST and all applicable charges
\$569,280 net of HST recoveries

The total potential contract award, including the optional period is \$3,033,523 including all applicable taxes and charges and \$2,684,533 net of all applicable taxes and charges. **The cost to the City, including the optional period, is \$2,731,781 net of HST recoveries.**

The cost calculations reflect a three (3) percent Consumer Price Index increase applied annually to yearly cost after the initial term.

FINANCIAL IMPACT

The total potential contract award identified in this report including the optional periods is \$3,033,523 including all applicable taxes and charges. The cost to the City including the optional period is \$2,731,781 net of HST recoveries.

The engineering estimate for this project is \$1,017,542 including all applicable taxes and charges.

Funding is available in 2024-2033 Capital Budget and Plan for Solid Waste Management Services. Should the City opt to exercise the optional period, additional funding will be included in the 2027-2029 Capital Budget Submissions for Solid Waste Management Services. Additional funding details are summarized in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element	Term	Total Net of HST Recoveries	
CSW930-03-08 GL 4035	Initial Term Year 1 December 1, 2024 to December 31, 2024	\$44,716	\$1,609,802
	Initial Term Year 2 January 1, 2025 to December 31, 2025	\$536,601	
	Initial Term Year 3 January 1, 2026 to December 31, 2026	\$536,601	
	Initial Term Year 4 January 1, 2027 to November 30, 2027	\$491,884	
	Option Period 1 December 1, 2027 to November 30, 2028	\$552,699	\$1,121,979
	Option Period 2 December 1, 2028 to November 30, 2029	\$569,280	
Total Potential Contract Value (Net of HST Recoveries)			\$2,731,781

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the financial impact section.

SOLICITATION SUMMARY

Solicitation Issued: August 1, 2024

Solicitation Closed: Sep 25, 2024

Number of Addenda Issued: Seven (7)

Number of Bids: Three (3)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Sunrise Waste Management*	No Bid
Active Mechanical Services o/b 1246175 Ontario Limited*	\$1,027,015.00
W.A. Stephenson Mechanical Limited Contractors Limited	\$1,318,300.00**

*Supplier was found non-compliant with mandatory requirements.

**Pursuant to the Request for Quotation document the contract award value includes contingency.

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management Division, 416-397-5187, Marie.Reid@toronto.ca

Lynda Mulcahy, Manager, Closed Landfill Operations, Solid Waste Management Services, 905-303-4017, lynda.mulcahy@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the Supplier with the lowest bid meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;
- d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and
- e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer