



BID AWARD PANEL CONTRACT AWARD

Award of Doc4655466577 to Vanden Bussche Irrigation & Equipment LTD o/a VBI for the Supply and Pickup of Irrigation Parts for Parks, Forestry and Recreation

Date: November 21, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc4655466577

Description:

The non-exclusive supply and pickup of Irrigation parts for the City of Toronto's Parks, Forestry and Recreation Division from the date of award to November 30, 2025 with the option to renew the Contract for four (4) additional separate one (1) year periods, at the sole discretion of the City and subject to budget approval.

Should the option(s) be exercised the General Manager, Parks, Forestry and Recreation will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Vanden Bussche Irrigation & Equipment LTD o/a VBI

Contract Award Value:
\$336,834 net of all applicable taxes and charges
\$380,622 including HST and all applicable charges
\$342,762 net of HST recoveries

Contract is expected to start on December 1, 2024 and end on November 30, 2025.

Option Year 1: December 1, 2025 - November 30, 2026
\$346,939 net of all applicable taxes and charges
\$392,041 including all applicable taxes and charges
\$353,045 net of HST recoveries

Option Year 2: December 1, 2026 - November 30, 2027
\$357,347 net of all applicable taxes and charges
\$403,802 including all applicable taxes and charges
\$363,636 net of HST recoveries

Option Year 3: December 1, 2027 - November 30, 2028
\$368,067 net of all applicable taxes and charges
\$415,916 including all applicable taxes and charges
\$374,545 net of HST recoveries

Option Year 4: December 1, 2028 - November 30, 2029
\$379,109 net of all applicable taxes and charges
\$428,394 including all applicable taxes and charges
\$385,782 net of HST recoveries

The total potential contract award identified in this report, including all options periods is \$2,020,774 including all applicable taxes and charges and \$1,788,296 net of all taxes
The total potential cost to the City, including all option periods is \$1,819,770 net of HST recoveries.

The cost calculation for the option periods reflects an estimated three (3) percent Consumer Price Index applied annually to the annual cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report, including all options periods is \$2,020,774 including all applicable taxes and charges and \$1,788,296 net of all taxes
The total potential cost to the City, including all option periods is \$1,819,770 net of HST recoveries.

Funding for the contract award is available in the 2024 Operating Budget for Parks, Forestry and Recreation, and additional funding for the balance of the initial contract period will be included in its 2025 Operating Submission, as summarized in Table 1.

Should the City choose to exercise its option to renew for the additional four (4) separate one (1) year periods, then the required additional funding, if needed, will be included in the 2026 - 2029 Operating Budget Submissions for Parks, Forestry and Recreation. Funding details are provided in Table 1 to follow:

Table 1: Table 2: Financial Impact Summary of Recommended Contract - See attachment Appendix A.

The Chief Financial Officer and Treasurer has been advised of the award associated with this program to be considered along with other priorities in future budget processes.

SOLICITATION SUMMARY

Solicitation Issued: September 13, 2024 **Solicitation Closed:** October 9, 2024
Number of Addenda Issued: None
Number of Bids: One (1)

Table 3: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding applicable taxes and charges)
Vanden Bussche Irrigation & Equipment LTD o/a VBI	\$280,694.76*

* Pursuant to the Request for Quotation document the contract award value includes 20% miscellaneous items

DIVISION CONTACTS

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Peter White, Manager, Parks Technical Services, Toronto East York, Parks, Forestry and Recreation, 416-392-8139, peter.white@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer

ATTACHMENTS

Attachment 1: Appendix A - Financial Impact Table