



BID AWARD PANEL CONTRACT AWARD

Award of Doc4755553201 to Innovative Surface Solutions LP for the Non-Exclusive Supply and Delivery of Cold Asphalt Mix (Bulk and Bags) and Releasing Agent for Purchasing and Materials Management (Stores)

Date: November 21, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4755553201

Description:
For the non-exclusive supply and delivery of Cold Asphalt Mix (Bulk and Bags) and Releasing Agent to various Purchasing and Materials Management (Stores) locations from the date of award to November 30, 2025, with the option to renew the Contract for four (4) additional one (1) year periods at the sole discretion of the City and subject to budget approval(s).

Should the option year(s) be exercised, then the Manager of Materials Management and Stores will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Innovative Surface Solutions LP

Contract Award Value:
\$485,760 net of all applicable taxes and charges
\$548,909 including HST and all applicable charges.
\$494,309 net of HST recoveries

Contract is expected to start on date of award and end on November 30, 2025

Option Year 1 (December 1, 2025 to November 30, 2026)
\$500,333 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$565,376 including all applicable taxes and charges.
\$509,139 net of HST recoveries

Option Year 2 (December 1, 2026 to November 30, 2027)
\$515,343 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$582,337 including all applicable taxes and charges.
\$524,413 net of HST recoveries

Option Year 3 (December 1, 2027 to November 30, 2028)
\$530,803 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$599,807 including all applicable taxes and charges.
\$540,145 net of HST recoveries

Option Year 4 (December 1, 2028 to November 30, 2029)
\$546,727 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$617,802 including all applicable taxes and charges.
\$556,350 net of HST recoveries

The total potential combined contract award identified in this report including option years is \$2,578,966 net of all applicable taxes and charges, \$2,914,232 including all applicable taxes and charges. **The total potential combined cost to the City including option years is \$2,624,356 net of HST recoveries.**

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential combined contract award identified in this report including option years is \$2,578,966 net of all applicable taxes and charges, \$2,914,232 including all applicable taxes and charges. The total potential combined cost to the City including option years is \$2,624,356 net of HST recoveries.

The materials on this contract will be purchased for PMMD Stores inventory purposes. The material value will be held in inventory holding Balance Sheet accounts (160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085, 160171) until City Divisions require the material to support their work programs, at which time the material value is charged to the appropriate Division's approved operating budgets.

Funding from the date of award to December 31, 2024 is available in the appropriate Division's 2024 Operating Budget and 2025 Operating Budget Submissions, and should all the option years be exercised, appropriate additional funding will be requested in the 2025-2029 Operating Budget Submissions. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Period	Balance Sheet Accounts 160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085,160171	Total (net of HST Recoveries)
Date of Award – December 31, 2024	\$41,192	
January 1, 2025 - November 30, 2025	\$453,117	
Total: Contract Period	\$494,309	\$494,309
Total: 2024 Budget Year	\$41,192	
December 1, 2025 to December 31, 2025	\$42,428	
January 1, 2026 - November 30, 2026	\$466,711	
Total: Option Year 1	\$509,139	\$509,139
Total: 2025 Budget Year	\$495,545	
December 1, 2026 to December 31, 2026	\$43,701	
January 1, 2027 - November 30, 2027	\$480,712	
Total: Option Year 2	\$524,413	\$524,413
Total: 2026 Budget Year	\$510,412	
December 1, 2027 to December 31, 2027	\$45,012	
January 1, 2028 - November 30, 2028	\$495,133	
Total: Option Year 3	\$540,145	\$540,145
Total: 2027 Budget Year	\$525,724	
December 1, 2028 to December 31, 2028	\$46,363	
January 1, 2029 - November 30, 2029	\$509,987	
Total: Option Year 4	\$556,350	\$556,350
Total: 2028 Budget Year	\$541,496	
Total: 2029 Budget Year	\$509,987	
Grand Total	\$2,624,356	\$2,624,356

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: September 9, 2024
Number of Addenda Issued: None

Solicitation Closed: October 8, 2024

Number of Bids: Two (2)

Table 2: Summary of Bid Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Innovative Surface Solutions LP	\$404,800
Black Armour Asphalt Products Inc.	\$531,300

*Bid Price does not contain the 20% miscellaneous items

DIVISION CONTACTS

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COMMENTS

For the recommended contract awards, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;
- d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly on Ariba; and
- e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer