



BID AWARD PANEL CONTRACT AWARD

Rescind and Re-Award of Doc4419884982 to OnX Enterprise Solutions Ltd for the supply and delivery of Microfocus Software License Subscriptions

Date: December 5, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

- 1) Rescind its April 17, 2024, Item BA75.11 decision to Award of Doc4419884982 to OnX Enterprise Solutions Ltd for the Supply and Delivery of Microfocus Software License Subscriptions, due to missing Option Year information; and
- 2) Grant authority to Award of Doc4419884982 to OnX Enterprise Solutions Ltd for the supply and delivery of Microfocus Software License Subscriptions

Solicitation Number:

Request for Quotation, Ariba Doc4419884982

Description:

For the supply and delivery of Microfocus Software License Subscriptions for the City of Toronto's Technology Services Division

Recommended Supplier:

OnX Enterprise Solutions Ltd

Contract Award Value:

\$855,032 net of all applicable taxes and charges
\$966,187 including HST and all applicable charges
\$870,081 net of HST recoveries

Contract is expected to start on date of award and to end on December 31, 2024.

Option Year 1 - From January 1, 2025, to December 31, 2025

\$ 1,140,042 net of all applicable taxes and charges (Including contingency)
\$ 1,288,247 including HST and all applicable charges
\$ 1,160,106 net of HST recoveries

Total Potential Contract Award Value Including Option Years

\$ 1,995,074 net of all applicable taxes and charges (Including contingency)

\$ 2,254,433 including HST and all applicable charges

\$ 2,030,187 net of HST recoveries

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,995,074 net of all applicable taxes and charges, \$2,254,434 including all applicable taxes and charges. The total potential cost to the City is \$2,030,187 net of HST recoveries.

Funding for 2024 in the amount of \$870,081 is available in the 2024 Operating Budget for Technology Services Division. Additional funding has been included in its 2025 Operating Budget Submission, should the City exercise the Optional Period. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Year	WBS Element	Cost Centre	Total CAD (Net of HST Recoveries)
Mar 12 2024 - Dec 31 2024	4474	IT1089	\$526,953
Mar 12 2024 - Dec 31 2024	4474	IT1277	\$343,128
Jan 01 2025 - Dec 31 2025	4474	IT2108	\$696,064
Jan 01 2025 - Dec 31 2025	4474	IT1277	\$464,042
Grand Total			\$2,030,187

Note: 2024 anticipated costs reflect a 9 month licence subscription. The 2025 anticipated costs reflect a 12 month license subscription.

The Chief Financial Officer and Treasurer has been advised of the financial impacts associated with this program to be considered along with other priorities in future budget processes.

SOLICITATION SUMMARY

Solicitation Issued: February 7, 2024 **Solicitation Closed:** February 28, 2024

Number of Addenda Issued: one (1)

Number of Bids: Two (2)

Table 1: Summary of Bids Received

Supplier Name	Bid Price (excluding H.S.T.)
ONX Enterprise Solutions Ltd	\$855,032.42
Teramach Technologies Inc.	\$859,945.06

* Bid Price was for evaluation purposes only for one (1) year

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer