



BID AWARD PANEL CONTRACT AWARD

Award of Doc4775113375 to Tenaquip Limited for the Non-Exclusive Supply and Delivery of Safety and Protective Equipment for Purchasing and Materials Management (Stores)

Date: December 5, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contracts:

Solicitation Number:
Request for Quotation Doc4775113375

Description:
For the non-exclusive supply and delivery of Safety and Protective Equipment to various Purchasing and Materials Management (Stores) locations for an initial contract period of one (1) year from date of award, with the option to renew the Contract for four (4) additional one (1)-year periods at the sole discretion of the City and subject to budget approval(s).

Should the option year(s) be exercised, then the Manager of Materials Management and Stores will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Tenaquip Limited (SCN Industrial Inc.)

Contract Award Value:
\$524,924 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$593,165 including HST and all applicable charges.
\$534,163 net of HST recoveries

Contract is expected to start on January 1, 2025 and end on December 31, 2025

Option Year 1 (January 1, 2026 to December 31, 2026)

\$540,672 net of all applicable taxes and charges
\$610,960 including all applicable taxes and charges.
\$550,188 net of HST recoveries

Option Year 2 (January 1, 2027 to December 31, 2027)
\$556,892 net of all applicable taxes and charges
\$629,288 including all applicable taxes and charges.
\$566,694 net of HST recoveries

Option Year 3 (January 1, 2028 to December 31, 2028)
\$573,599 net of all applicable taxes and charges
\$648,167 including all applicable taxes and charges.
\$583,694 net of HST recoveries

Option Year 4 (January 1, 2029 to December 31, 2029)
\$590,807 net of all applicable taxes and charges
\$667,612 including all applicable taxes and charges.
\$601,205 net of HST recoveries

The total potential contract award to Tenaquip Limited, including all option years, is \$2,786,895 net of all applicable taxes and charges, and \$3,149,191 including HST and all applicable taxes and charges. The total potential cost to the City, including option years, is \$2,835,944 net of HST recoveries

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report including option years is \$2,786,895 net of all applicable taxes and charges, \$3,149,191 including HST and all applicable taxes and charges. The total potential cost to the City including option years is \$2,835,944 net of HST recoveries.

The materials on this contract will be purchased for PMMD Stores inventory purposes. The material value will be held in inventory holding Balance Sheet accounts (160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085, 160171) until City Divisions require the material to support their work programs at which time the material value is charged to the appropriate Divisions' approved operating budgets.

Funding for January 1, 2025 to December 31, 2025 will be included in the appropriate Divisions' 2025 Operating Budget Submissions and should all the option years be exercised, if required, appropriate additional funding, will be requested in their 2025-2029 Operating Budget submissions. The details are as follows:

Table 1: Financial Impact Summary of Recommended Contract

Period	Cost Centre 160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085,160171	Total (net of HST Recoveries)
January 1, 2025 – December 31, 2025	\$534,163	
Total: Contract Period	\$534,163	\$534,163
Total: 2025 Budget Year	\$534,163	
January 1, 2026 to December 31, 2026	\$550,188	
Total: Option Year 1	\$550,188	\$550,188
Total: 2026 Budget Year	\$550,188	
January 1, 2027 to December 31, 2027	\$566,694	
Total: Option Year 2	\$566,694	\$566,694
Total: 2027 Budget Year	\$566,694	
January 1, 2028 to December 31, 2028	\$583,694	
Total: Option Year 3	\$583,694	\$583,694
Total: 2028 Budget Year	\$583,694	
January 1, 2029 to December 31, 2029	\$601,205	
Total: Option Year 4	\$601,205	\$601,205
Total: 2029 Budget Year	\$601,205	
Grand Total	\$2,835,944	\$2,835,944

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: September 20, 2024

Solicitation Closed: October 25, 2024

Number of Addenda Issued: Five (5)

Number of Bids: Nine (9)

Table 2: Summary of Bid Received including bid price

Supplier Name	Bid Price* (excluding H.S.T.)
TENAQUIP LIMITED	\$437,437.00
GUILLEVIN INTERNATIONAL CO	\$442,298.65

Supplier Name	Bid Price* (excluding H.S.T.)
HAZMASTERS INC	\$457,584.25
DROLLIS SAFETY SUPPLY COMPANY LTD	\$484,976.20
SPI HEALTH AND SAFETY INC	\$485,861.55
MCL - MISTER CHEMICAL LTD	\$529,119.80
FIVE STAR ENTERPRISE, DIV OF	\$568,547.95
ACKLANDS GRAINGER INC	\$1,183,472.70
HAMISCO INDUSTRIAL SALES	\$8,080,147.45

*Bid Price does not contain the 20% miscellaneous items

DIVISION CONTACTS

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COMMENTS

For the recommended contract awards, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly on Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer