



BID AWARD PANEL CONTRACT AWARD

Award of Doc4616784068 to Arcadis Professional Services (Canada) Inc. for an Inflow and Infiltration Reduction Study for Toronto Water

Date: December 11, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposals Doc4616784068, Contract Number CWD-23-15

Description:

Inflow and Infiltration Reduction Study.

Recommended Supplier:

Arcadis Professional Services (Canada) Inc.

Contract Award Value:

\$ 1,855,716 net of all applicable taxes and charges

\$ 2,096,959 including HST and all applicable charges

\$ 1,888,377 net of HST recoveries

The contract is expected to start on the date of award and end on December 31, 2027.

FINANCIAL IMPACT

The total contract award identified in this report is \$2,096,959 including and all applicable taxes and charges. The cost to the City is \$1,888,377 net of HST recoveries.

The engineering estimate for this project is \$1,201,348 net of all applicable taxes and charges.

Funding for this contract award is included in the 2024 Capital Budget and the 2025-2033 Capital Plan for Toronto Water. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

WBS Element and Account Name	Dates	Total (net of HST Recoveries)
CWW452-04 Sewer Asset Planning	Date of Award to December 31, 2024	\$ 17,197
	January 1, 2025 to December 31, 2025	\$ 721,477
	January 1, 2026 to December 31, 2026	\$ 761,814
	January 1, 2027 to December 31, 2027	\$ 387,889
Total		\$ 1,888,377

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact Section.

SOLICITATION SUMMARY

Solicitation Issued: July 9, 2024 **Solicitation Closed:** August 26, 2024
Number of Addenda Issued: Five (5)
Number of Bids: Two (2)

Table 2: Summary of Bids Received

Supplier Name
Arcadis Professional Services (Canada) Inc.*
Stantec

*Pursuant to the Request for Proposal document the contract award value includes contingency

DIVISION CONTACTS

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Garry Boychuk, Manager, Capital Works Delivery, Toronto Water, 416-397-0936,
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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer