



BID AWARD PANEL CONTRACT AWARD

Award of the nRFP0013 to POI Business Interiors for the Provision of Furniture for the World Cup Hosting 2026 Secretariat

Date: December 18, 2024
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 10 - Spadina - Fort York

RECOMMENDATIONS

In accordance with the FIFA World Cup 2026 Procurement Plan adopted by City Council, November 13, 2024 (<https://secure.toronto.ca/council/agenda-item.do?item=2024.FWC2.1>), the Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
nRFP013, MERX # 0000274215

Description:

For the supply, and delivery of furniture supporting the delivery of the operations at Toronto Stadium for the FIFA World Cup 2026 games in Toronto.

Recommended Supplier:
POI Business Interiors.

Contract Award Value:
\$ 530,098 net of all applicable taxes and charges
\$ 599,011 including HST and all applicable charges
\$ 539,428 net of HST recoveries

Contract is expected to start on the award date, and end on April 1, 2026.

FINANCIAL IMPACT

The total contract award identified in this report is \$599,011 including all applicable taxes and charges. The cost to the City is \$539,428 net of HST recoveries.

Funding for 2024 expenditures in the amount of \$ 91,004 net of HST recoveries is included in the Exhibition Place's 2024-2033 Capital Budget and Plan for the FIFA World Cup 2026 for the BMO Field Upgrades capital project. These costs will be fully funded by the Capital Financing Reserve (XQ0011) in 2024. The costs of the contract in 2025 and 2026 will be funded from the Capital Financing Reserve (XQ0011) as well as from funding expected to be received from the other levels of Government. The 2025 and 2026 funding requirements of \$ 316,865 net of HST recoveries in 2025 and \$ 131,559 net of HST recoveries in 2026 will be brought forward as part of future year capital budget submissions from Exhibition Place for the BMO Field Upgrades capital project required for hosting the FIFA World Cup 2026. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

FIFA World Cup 2026 – Exhibition Place Cost Centre/ WBS : CEX131-51 Commitment Item: 4220	Amount Net of HST Recoveries (CITY)
2024 - Contract commencement	\$ 91,004
2025 - Phase 1 Delivery	\$ 316,865
2026 - Phase 2 Delivery	\$ 131,559
Total (Net of HST Recoveries)	\$ 539,428

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: July 15, 2024
Number of Addenda Issued: three (3)
Number of Bids: 2

Solicitation Closed: August 2, 2024

Table 2: Summary of Bids Received

Proponent Name
POI Business Interiors
Patrick Cassidy Associates Inc.

DIVISION CONTACTS

Sharon Bollenbach, Executive Director, World Cup Hosting 2026; 416-338-8779;
sharon.bollenbach@toronto.ca

Alan Jazvac, Project Manager, Games & Events; 416-395-6193;
alan.jazvac@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the highest scoring proponent based on the evaluation criteria included in the Solicitation, and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on an external commercial website (MERX) and bids or proposals were submitted electronically; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey, Chief Procurement Officer