

Authority to Accept Bequest Donation to Toronto Archives

Date: March 13, 2024
To: Executive Committee
From: City Clerk
Wards: All

SUMMARY

The purpose of this report is to request approval from City Council to accept a 2023 bequest donation of \$162,962.96 from Katherine Anne Hartley to Toronto Archives.

The value of this donation exceeds the \$50,000 threshold for donation acceptance under the [Donations to the City of Toronto for Community Benefits Policy](#). City Council approval is required in accordance with [Municipal Code Chapter 71 Financial Control](#), where the value of this bequest exceeds the \$50,000 threshold for division heads to accept and spend donated funds under Article X, Section 71-19.

RECOMMENDATIONS

The City Clerk recommends that:

1. City Council authorize the City Clerk, or their designate, to accept the donation of \$162,962.96 from Katherine Anne Hartley for Toronto Archives and to deposit the donation into Clerks Equipment Reserve (XQ1507).
2. City Council authorize the City Clerk, or their designate, to withdraw the donated amount from Clerks Equipment Reserve (XQ1507) to support programming in the Toronto Archives.

FINANCIAL IMPACT

The donated funds will be used to support Toronto Archives' programs and there are no future year pressures created from accepting these funds. City staff will submit a request for an in-year adjustment through the first 2024 Operating Variance report.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

There is no previous decision history.

COMMENTS

In 2023, the Toronto Archives received a bequest from the Estate of Katherine Anne Hartley. The funds were transferred from Scotia Wealth Management to the City via two wire transfers on November 14 and December 21, 2023 totalling \$162,962.96. A tax receipt and letter of thanks were sent to representatives of the Estate.

The funds will be used to purchase a new digital camera for the Archives' digitization program and furniture to support new outreach initiatives in the Archives' publicly accessible Atrium space.

CONTACT

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SIGNATURE

John D. Elvidge
City Clerk

ATTACHMENTS

None