

**Amendment to Blanket Contract Number 47023511  
with J&J Trailers Manufactures Inc. for the Supply  
and Delivery of Various Trailers of Different  
Configurations for Fleet Services**

**Date:** January 30, 2023

**To:** General Government Committee

**From:** Acting General Manager, Fleet Services and Chief Procurement Officer

**Wards:** All

**SUMMARY**

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The purpose of this report is to request authority to amend Blanket Contract Number 47023511 issued to J&J Trailers Manufactures Inc., for the supply and delivery of various trailers of different configurations.

Fleet Services Division completed a review of the 2024 to 2025 replacement plan and concluded that there would be a funding shortfall. The additional funding will allow Fleet Services to continue supporting the procurement of trailers on behalf of Parks, Forestry & Recreation, Toronto Water, Transportation Services and Facilities Management and Real Estate to deliver public services. This amendment is to address replacement plan for 2024 to 2025, State of Goods Repair backlog, and to address increases in raw material cost.

The total value of the amendment being requested for Blanket Contract Number 47023511 is for \$1,935,799 net of all applicable taxes and charges (\$1,969,870 net of HST recoveries), increasing the contract value from \$2,175,790 net of all applicable taxes and charges (\$2,214,084 net of HST recoveries) to \$4,111,589 net of all applicable taxes and charges (\$4,183,954 net of HST recoveries).

General Government Committee approval is required in accordance with Section 71-11.1C of the Toronto Municipal Code Chapter 71 (Financial Control By-law), where the current request exceeds the allowable threshold of \$500,000 net of all taxes and charges.

**RECOMMENDATIONS**

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The Acting General Manager, Fleet Services, and the Chief Procurement Officer recommend that:

The General Government Committee grant authority to the Acting General Manager, Fleet Services to amend Blanket Contract Number 47023511 with J&J Trailers Manufactures Inc. by increasing the total Blanket Contract target value by \$1,935,799 net of all applicable charges (\$1,969,870 net of HST recoveries), revising the current Blanket Contract value from \$2,175,790 net of all taxes and charges (\$2,214,084 net of HST recoveries) to \$4,111,589 net of all taxes and charges (\$4,183,954 net of HST recoveries).

## FINANCIAL IMPACT

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The total potential contract amendment identified in this report is \$1,935,799 net of all taxes and charges. The potential cost to the City is \$1,969,870 net of HST recoveries. Funding details are summarized in Tables 1 and 2 as follows:

Table 1: Financial Impact Summary of Recommended Blanket Contract Amendment (Net of HST recoveries)

Fleet Services Capital Budget CFL005, CFL010, CFL038, CFL036	No. of Units	Amendment Value
From January 1, 2024, to December 31, 2024	32	\$1,681,432
From January 1, 2025, to December 31, 2025	2	\$288,438
Total from January 1, 2024, to December 31, 2025	34	\$1,969,870

Table 2: Financial Impact Summary of Recommended Blanket Contract Amendment (Net of HST recoveries)

Fleet Services Capital Budget CFL CFL005, CFL010, CFL038, CFL036	2024	2025	Total
Total	\$1,681,432	\$288,438	\$1,969,870

The Chief Financial Officer and Treasurer have reviewed this report and agree with the information included in the Financial Impact section.

## DECISION HISTORY

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At its meeting of March 17, 2021, the Bid Award Panel adopted, without amendment, item BA126.3, with reference to Ariba Document Number 2664382641 awarding a Blanket Contract to J&J Trailer Manufactures and Sales Inc. for the supply and delivery of Twenty-Two (22) Trailers in Various

Configurations for Fleet Services.

[Agenda Item History - 2021.BA126.3 \(toronto.ca\)](#)

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## COMMENTS

Fleet Services Division completed a review of the 2024 and 2025 replacement plan and State of Good Repair backlog and is forecasting Blanket Contract 47023511 with J&J Trailers Manufactures Inc. will have a shortfall of \$1,935,799 net of all applicable taxes and charges (\$1,969,870 net of HST recoveries) to purchase trailers on behalf of operating divisions from January 1, 2024 to December 31, 2025, inclusive of all optional renewal terms.

Table 3: Number of trailer units to be replaced by December 31, 2025, for City of Toronto Divisions and Agencies:

Division	Quantity
Facilities Management and Real Estate	1
Parks, Forestry & Recreation	30
Toronto Water	1
Transportation Services	2
Total	34

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## CONTACT

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## SIGNATURE

Abi Thomas  
Acting General Manager, Fleet Services

Geneviève Sharkey  
Chief Procurement Officer