

Non-Competitive Contract with Yummy Catering Services Inc. for the Non-Exclusive Supply and Delivery of Prepared Foods to Various City of Toronto Child Care Centres

Date: April 17, 2024

To: General Government Committee

From: General Manager, Children's Services and Chief Procurement Officer

Wards: All

SUMMARY

The purpose of this report is to request authority to enter a non-competitive contract with Yummy Catering Services Inc. for the non-exclusive supply and delivery of prepared foods to various City of Toronto Child Care Centres. The contract will commence from the date of award for 11 months, for the total amount of \$1,000,000 net of all taxes and applicable charges (\$1,017,600 net of HST Recoveries).

Children Service's was pursuing the possibility of awarding a contract through Kinetic GPO Request for Standing Offer (RFSO) Number 23-03 but due to unforeseen issues unfortunately the Supplier was unable to move forward with a proposal at this time.

Children's Services, Toronto Early Learning and Child Care Services is currently working with Purchasing and Materials Management on Sourcing Project Number WS4480682013 to award a contract through the competitive bid process. The Evaluation Team has been formed and the solicitation documents are currently being finalized for publishing. It is not expected that a contract will be awarded before the current Blanket Contract Number 47022169 expires on April 30, 2024.

Toronto Early Learning and Child Care Services requires this non-competitive process to bridge the current contract for approximately 11 months. This will maintain the continuity of service to support operational requirements and uninterrupted lunches and snack to the children. Children's Services is working with Purchasing and Materials Management to ensure a new contract will be in place by April 1, 2025.

The current vendor, Yummy Catering Services Inc. has committed to honor pricing in accordance with the terms and conditions set out in Request for Proposal Number 0613-18-0154 until a new contract is awarded by April 1, 2025.

RECOMMENDATIONS

The Children's Services General Manager and Chief Procurement Officer recommend that:

The General Government Committee, in accordance with Section 71- 11.1C of the City of Toronto Municipal Code Chapter 71 (Financial Control By-law), authorize the execution of a non-competitive contract with Yummy Catering Services Inc. to supply, deliver and develop nutritious menus and supply and deliver associated prepared lunches and snacks to various City of Toronto Early Learning and Child Care Centres, as required by Children's Services, commencing from the date of award for up to an 11 month period, for the total amount of \$1,000,000 net of all taxes and applicable charges (\$1,017,600 net of HST Recoveries).

FINANCIAL IMPACT

The total potential contract award is \$1,000,000 net of all applicable taxes and charges and \$1,130,000 including all applicable taxes and charges. The total potential cost to the City including optional periods is \$1,017,600 net of HST Recoveries.

Funding in the amount of \$740,073 net of HST Recoveries has been included in the approved 2024 Operating Budget for Children's Services. Funding in the amount of \$277,527 net of HST Recoveries for the balance of the contract period to March 31, 2025 will be included in the 2025 Operating Budget Submission for Children's Services.

Table1: Financial Impact Summary

GL Account	Cost Centre Group	May 1, 2024 to December 31, 2024	January 1, 2025 to March 31, 2025	Total (net of HST recoveries)
4116	E77.A1	\$740,073	\$277,527	\$1,017,600

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

DECISION HISTORY

On May 1, 2019, Bid Award Panel adopted the recommendations of report BA23.5, Request for Proposal Number 0613-18-0154 and granted authority to enter into a contract with Yummy Catering Services Inc. to develop menus and supply and deliver associated prepared lunches and snacks to various City of Toronto Early Learning and

Child Care Centres from the date of award to April 30, 2020 with the option to renew the contract for four (4) additional and separate one (1) year periods for a total contract value of \$11,782,239 net of all applicable taxes and charges(\$11,989,606 net of HST Recoveries).

COMMENTS

Delays in issuing a new competitive contract were due to significant staff shortages within Children's Services which depleted available resources and the inability to leverage a contract with Kinetic GPO Request for Standing Offer (RFSO) Number 23-03. Given the timelines Children's Services and Purchasing and Materials Management are seeking authority to award a bridge contract in the amount of \$1,000,000 net of all taxes and applicable charges (\$1,017,600 net of Harmonized Sales Tax Recoveries). This will ensure there is sufficient funds to provide the necessary lunches and snacks to children enrolled in Toronto Early Learning Child Care Centres across the City until the new contract is in place. This amount is an upset limit and only the funds needed to service the portfolio will be utilized. Yummy Catering Services Inc. is familiar with the portfolio, have provided satisfactory services throughout the previous five (5) year contract, and have committed to continue to do so under the same terms and conditions on the current bridge contract. Therefore, it is in the best interest of the City to continue having Yummy Catering Services Inc. service this portfolio until such time that a new competitive contract is awarded.

CONTACT

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SIGNATURE

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