

Amendment to Non-Competitive Contract 47024899 with Gordon Food Services for the Supply and Delivery of Groceries for Seniors Services and Long- Term Care

Date: November 4, 2024

To: General Government Committee

From: General Manager (Interim), Seniors Services and Long-Term Care and Chief Procurement Officer

Wards: All

SUMMARY

The purpose of this report is to request authority to amend non-competitive Contract number 47024899 with Gordon Food Services Canada Ltd., for the Non-Exclusive Supply and Delivery of Groceries, Produce, Frozen Foods, Seafood, Dairy Products, Meat, Poultry Products and Produce for the City of Toronto's Seniors Services and Long-Term Care Homes and increase the target value by \$3,157,730 net of applicable taxes and charges (\$3,213,3067 net of Harmonized Sales Tax recoveries), revising the overall contract value from \$5,000,000 net of applicable taxes and charges (\$5,088,000 net of Harmonized Sales Tax recoveries) to \$8,157,730 net of applicable taxes and charges (\$8,301,306 net of Harmonized Sales Tax recoveries).

This non-competitive bridge contract was established to avoid any gaps in service delivery while the City established a new contract with a new supplier. The Gordon Food Services bridge contract incurred costs over and beyond the original bridge contract value. This amendment is required to increase the contract target value and achieve expenditure compliance. This contract has closed, and no future purchases will be made against it.

RECOMMENDATIONS

The General Manager (Interim), Seniors Services and Long-Term Care and the Chief Procurement Officer recommend that:

The General Government Committee, in accordance with Section 71-11.1.C of City of Toronto Municipal Code Chapter 71 (Financial Control By-Law), grant authority to

amend non-competitive Contract number 47024899 for the supply and delivery of groceries for Seniors Services and Long-Term Care Homes and increase the contract value by \$3,157,730 net of applicable taxes and charges (\$3,213,306 net of Harmonized Sales Tax recoveries), revising the overall contract value from \$5,000,000 net of applicable taxes and charges (\$5,088,000 net of Harmonized Sales Tax recoveries) to \$8,157,730 net of applicable taxes and charges (\$8,301,306 net of Harmonized Sales Tax recoveries).

FINANCIAL IMPACT

The requested amendment increases the overall value of non-competitive contract number 47024899 by \$3,157,730 net of applicable taxes and charges (\$3,213,306 net of Harmonized Sales Tax recoveries). The amendment will increase the overall contract value from \$5,000,000 net of applicable taxes and charges (\$5,088,000 net of Harmonized Sales Tax recoveries) to \$8,157,730 net of applicable taxes and charges (\$8,301,306 net of Harmonized Sales Tax recoveries).

Ministry funding for long-term care resident raw food per diem will fully reimburse the amendment amount and no additional funds are required as this is included in the 2024 Operating Budget for Seniors Services and Long-Term Care.

Funding details are provided in Table 1 below:

Table 1: Financial Impact Summary (Net of HST Recoveries)

Cost Centres / Cost Elements	From the date of award until December 31, 2024
Operating: D3*032, D6*500 / 2741, 2742, 2743, 2745	\$ 3,213,305.97

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact Section.

DECISION HISTORY

On January 17, 2018, Economic and Community Development Committee adopted Item CD25.1, Award of Request for Proposal number 0602-17-0316 for the Non-exclusive Supply and Delivery of Groceries, Frozen Foods, Seafood, Meat and Meat Products, Nutrition Supplements and Tube Feeding Formulas at Various City of Toronto's Seniors Services and Long-Term Care Homes.

<https://secure.toronto.ca/council/agenda-item.do?item=2018.CD25.1>

On March 3, 2023, General Government Committee adopted Item GG2.15, Non-Competitive Bridge Contract for the Supply and Delivery of Groceries for Seniors Services and Long-Term Care Homes

<https://secure.toronto.ca/council/agenda-item.do?item=2023.GG2.15>

COMMENTS

Non-competitive bridging Contract number 47024899 was awarded to Gordon Food Service Canada Ltd. for the Non-Exclusive Supply and Delivery of Groceries, Produce, Frozen Foods, Seafood, Dairy Products, Meat, Poultry Products, and Produce for the City of Toronto's Seniors Services and Long-Term Care Homes.

A bridge contract was required to avoid any gaps in service delivery pending the issuance of a new contract. The bridge contract value was underestimated and an amendment is required to bring the contract into compliance.

CONTACT

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SIGNATURE

(Original signed by)

Daniela Sabatini
General Manager (Interim), Seniors Services and Long-Term Care

(Original signed by)

Geneviève Sharkey
Chief Procurement Officer