

May 24, 2024

Board of Health  
City Hall, Committee Room 1  
100 Queen Street West  
Toronto ON M5H 2N2

Dear Board Members,

**Re: Hiring Process for the Next Medical Officer of Health**

On May 14, Dr. Eileen de Villa, Medical Officer of Health, announced her retirement effective at the end of this year. Her last day as Toronto's Medical Officer of Health will be December 31, 2024.

The Board of Health will be responsible for recommending an appropriate successor to City Council. To ensure a smooth transition, the Board of Health should begin to seek candidates immediately.

I am recommending that the Board establish a Medical Officer of Health Hiring Committee composed of five members: the Chair, the Vice-Chair, two citizen members, and one Councillor member. The Committee may also wish to seek outside expertise from the City's Chief People Officer and/or an external executive search firm.

**RECOMMENDATIONS:**

It is recommended that:

1. The Board of Health establish a Medical Officer of Health Hiring Committee composed of the Chair, the Vice-Chair, two citizen members, and one Councillor member.
2. The Board of Health appoint the following Board of Health directors to the Medical Officer of Health Hiring Committee:
  - o Director Chris Moise
  - o Director Alejandra Bravo
  - o Director Amber Morley
  - o Director Stephanie Zhou
  - o Director Abinaya Chandrabalan

Chris Moise  
City Councillor  
Ward 13 - Toronto Centre