

August 23, 2024

Board of Health
City Hall, Committee Room 1
100 Queen Street West
Toronto ON M5H 2N2

Re: Update from the Medical Officer of Health Hiring Committee

Dear Board Members,

I would like to provide an update on the hiring process for the next Medical Officer of Health.

At our meeting on May 24, 2024, we struck a hiring committee to lead the hiring process. The committee convened for the first time on July 22 to discuss the requirements of the Medical Officer of Health position, select an executive search firm to support the hiring process and outline in more detail the hiring timeline. Phelps Group was selected to assist with the hiring process and they have since been working to engage key stakeholders and prepare the job profile for posting.

The following timeline outlines the next steps in the hiring process:

- September 26 - October 10: Preliminary Interviews
- October 15 - October 18: First Round Interviews
- October 22: Second Round Interviews
- November 6: Special Board of Health Meeting to Recommend Medical Officer of Health Appointment (date to be confirmed)
- November 18: Medical Officer of Health Appointment at Board of Health
- December 17: Medical Officer of Health Appointment Approval at City Council
- December 19: Transmittal of Medical Officer of Health Appointment to the Minister

I will continue to provide updates at our Board of Health meetings as the hiring process unfolds.

Recommendations:

1. The Board of Health receives this letter for information.

Chris Moise
City Councillor
Ward 13 - Toronto Centre