

Notice of Member Absences on Committee of Adjustment, Scarborough District

Date: March 13, 2024

To: Nominating Panel - Committee of Adjustment

From: City Clerk

Wards: All

SUMMARY

The purpose of this report is to advise the Nominating Panel - Committee of Adjustment that a member of the Committee of Adjustment, Scarborough District has been absent from three consecutive hearings without permission from the Committee.

RECOMMENDATIONS

The City Clerk recommends that:

1. The Nominating Panel - Committee of Adjustment review Attachment 1 from the Director, Zoning and Secretary-Treasurer, Committee of Adjustment and take appropriate action.

FINANCIAL IMPACT

There are no financial implications arising from this report.

DECISION HISTORY

At its meeting on October 11, 2023, City Council appointed 35 candidates to the Committee of Adjustment for a term of office starting on October 19, 2023 and ending November 14, 2026, and until successors are appointed:

<https://secure.toronto.ca/council/agenda-item.do?item=2023.CC11.4>

COMMENTS

On October 11 and 12, 2023, City Council appointed Nancy Ferguson to the Committee of Adjustment, Scarborough District for a term of office starting on October 19, 2023 and ending November 14, 2026, and until successors are appointed.

On February 7, 2024, the City Clerk received the letter in Attachment 1 from the Director, Zoning and Secretary-Treasurer, Committee of Adjustment in the City Planning Division for the Nominating Panel – Committee of Adjustment. Per Section 9.4 of the [Public Appointments Policy](#), providing notice on behalf of the Committee of Adjustment, Scarborough District that Nancy Ferguson was absent from three consecutive Committee of Adjustment, Scarborough District hearings without permission from the Committee.

Nancy Ferguson was scheduled for but did not attend the following hearings of the Committee of Adjustment, Scarborough District:

- November 15, 2023
- December 7, 2023
- January 17, 2024

Section 9.4 of the Public Appointments Policy reads:

In the case of quasi-judicial boards, members who are absent from all scheduled hearings held during the previous 2 consecutive months, without permission, are to be contacted by the Chair or Secretary to confirm their commitment. When any of the quasi-judicial members are absent from all scheduled hearings held during the previous 3 consecutive months, without permission, the quasi-judicial board or panel will provide written notice of the absence to the relevant nominating panel for appropriate action.

<https://www.toronto.ca/wp-content/uploads/2021/01/96b7-Public-Appointments-Policy-July-6-2015-acc.pdf>

The City Clerk submits this item to the Nominating Panel - Committee of Adjustment for appropriate action.

CONTACT

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Kyle Knoeck, Director, Zoning and Secretary-Treasurer, Committee of Adjustment, City Planning Division, Kyle.Knoeck@toronto.ca, 416-392-0871

SIGNATURE

John D. Elvidge
City Clerk

ATTACHMENTS

Attachment 1 - Notice of Absences – Nancy Ferguson Committee of Adjustment Panel
Member, Scarborough District