

January 23, 2024

Via email: [appoint@toronto.ca](mailto:appoint@toronto.ca)

**RE: Notice of Absence – Nancy Ferguson**  
**Committee of Adjustment Panel Member, Scarborough District**

Dear Nominating Panel – Committee of Adjustment;

On behalf of the Chair of the Committee of Adjustment, Scarborough District, pursuant to Section 9.4 of the [Public Appointments Policy](#), I am providing notice that Panel Member Nancy Ferguson, has been absent from 3 consecutive hearings, unexcused by Committee.

Sincerely,

**Kyle Knoeck | M.Sc.Pl., MCIP, RPP**  
Director, Zoning and Secretary-Treasurer, Committee of Adjustment  
City Planning Division | City of Toronto

Cc: Colin Ramdial, Manager and Deputy Secretary-Treasurer, Committee of Adjustment, Scarborough District  
Anne McCauley, Chair, Committee of Adjustment Scarborough District  
Robyn Summers, Manager, Community Councils & Committees, City Clerk's Office  
Jonathan Canchela, Committee/Council Administrator, City Clerk's Office