

Selection of Candidates for Interview for the CreateTO Board

Date: January 23, 2024

To: Nominating Panel - Corporations

From: City Clerk

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

This report deals with personal matters about identifiable individuals who are being considered for appointment to the CreateTO Board.

SUMMARY

The Nominating Panel - Corporations will select candidates to be interviewed for appointment to the CreateTO Board. The Nominating Panel will conduct interviews at its next meeting and recommend one candidate to City Council for appointment.

RECOMMENDATIONS

The City Clerk recommends that:

1. The Nominating Panel - Corporations select 6 candidates listed in Table 1 of Confidential Attachment 1 for interview at its next meeting for appointment to the CreateTO Board.
2. The Nominating Panel - Corporations direct that Confidential Attachments 1 and 2 remain confidential in their entirety as they relate to personal matters about identifiable individuals being considered for appointment to the CreateTO Board.

FINANCIAL IMPACT

There are no financial implications arising from this report.

DECISION HISTORY

At its meeting held June 14-15, 2023, City Council appointed 2 public members to the CreateTO Board with a term of office ending June 16, 2027 and until successors are appointed:

<https://secure.toronto.ca/council/agenda-item.do?item=2023.CC7.8>

At its meeting held December 15-17, 2021, City Council appointed 2 public members to the CreateTO Board with a term of office ending June 30, 2023 and until successors are appointed:

<https://secure.toronto.ca/council/agenda-item.do?item=2021.MM38.33>

At its meeting held September 30 and October 1, 2020, City Council appointed 3 public members to the CreateTO Board with a term of office ending October 2, 2024 and until successors are appointed: <https://secure.toronto.ca/council/agenda-item.do?item=2020.CC24.4>

At its meeting on December 5, 2017, City Council cross-appointed all six public members of the CreateTO Board to the boards of Build Toronto and the Toronto Port Lands Company for a term of office ending December 31, 2019:

<https://secure.toronto.ca/council/agenda-item.do?item=2017.EX29.5>

At its meeting on May 5, 6 and 7, 2015 City Council amended the Public Appointments Policy to require a full recruitment process for corporate boards every two years:

<https://secure.toronto.ca/council/agenda-item.do?item=2015.EX5.4>

COMMENTS

Composition of the CreateTO Board

The board consists of 8 members composed of:

- 6 public members, including one appointed as Chair
- The Mayor or designate appointed by the Mayor
- 1 Member of Council

There is currently one position under consideration

There is currently one position under consideration due to the resignation of Sandra Levy on December 7, 2023.

Public members are appointed for a four-year term

Public members are appointed to the CreateTO Board for a four year term, and until successors are appointed.

Public members appointed to CreateTO are cross appointed

In 2017, City Council adopted amended shareholder directions for Build Toronto and the Toronto Port Lands Company. As a result of these amendments, the members of CreateTO are also members of the Board of Directors of Build Toronto and the Toronto Port Lands Company by virtue of their position.

The term of office for corporate boards is two years, and until successors are appointed therefore the appointments to Build Toronto and Toronto Port Lands Company is two years.

Public members should meet certain eligibility requirements

In addition to the general eligibility requirements in the Public Appointments Policy, public members of the CreateTO board must satisfy the following requirements:

- Cannot be a supplier of goods or services to the City of Toronto;
- Cannot have an employment or an interest in an organization that is involved in a real estate transaction with the City of Toronto; and/or
- Cannot be involved in litigation with the City of Toronto.

Additional eligibility requirements are applicable for the cross appointments as Build Toronto and Toronto Port Lands are incorporated under the Ontario Business Corporations Act (OBCA). Under the OBCA, directors are disqualified from the board if they are:

- anyone who is incapable;
- a person who is not an individual; and
- a person who has the status of a bankrupt.

Public members should meet certain qualifications

Public members appointed to the board should collectively have the following skills, experience, and expertise:

- Executive level experience in a major public, private, or not-for-profit organization;
- Senior level experience and professional skills in real estate, property development, urban planning, facilities management, investment industry, infrastructure delivery, community development, economic development, brownfield remediation, or environmental sustainability;
- Experience in large-scale transformative change and implementing complex business strategies;
- Post-graduate degree preferred in any one of the following fields: finance, business, economics, risk management, accounting, public administration, urban planning, engineering, or law; and/or

- A certificate in board governance or training in a related field, such as director's education, is preferred.

Public members receive remuneration

The board's public members will receive an annual retainer of \$10,000 and \$500 per meeting, to a total annual maximum of \$20,000.

The board's Chair will receive an annual retainer of \$50,000 and \$500 per meeting, to a total annual maximum of \$70,000.

Public appointments staff have consulted with CreateTO

In preparation to fill the vacancy, Public Appointments staff consulted with CreateTO staff to discuss skills and qualifications, current board needs, emerging trends, and the appointments process.

Outreach was conducted for the vacancy

Targeted outreach to attract skilled and diverse candidates included promotions on LinkedIn and Twitter, contacting professional associations and communication via the Public appointments e-updates list.

Next steps - Interviews

Once the Nominating Panel - Corporations has selected candidates for interviews, the City Clerk's Office will contact the candidates to schedule them for 15 minute interviews. Six interviews plus deliberations will take approximately 2 hours to complete.

CONTACT

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SIGNATURE

John D. Elvidge
City Clerk

ATTACHMENTS

Confidential Attachment 1 – List of Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the CreateTO Board

Confidential Attachment 2 - Diversity Information Summary for Current Public Members of the CreateTO Board