

Minutes of the Grants and Programs Committee meeting held June 27, 2024

Date: July 4, 2024
To: Board of Directors of the Toronto Atmospheric Fund
From: Senior Grants Manager

MEETING DETAILS

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|---------------------------------|---|
| Meeting Date: June 27, 2024 | Contact: Sadia Khan, Senior Grants Manager, TAF |
| Start Time: 10:00am | Email: skhan@taf.ca |
| Location: MS Teams & TAF Office | Chair: Wayne Miranda |

MEETING MINUTES

1. Welcome, Introductions, Land Acknowledgement

Committee Chair Wayne Miranda called the meeting to order, welcomed everyone present, and made a land acknowledgement statement.

Introduced Sadia Khan – New Senior Grants Manager
Introduced Mitan Mzouri – Research and Innovation, Junior Analyst

2. Review of Agenda

Committee Chair Wayne Miranda and Committee members reviewed the meeting agenda.

Agenda approved.

3. Declarations of Conflict of Interest

Nil

4. Review of Consolidated Grants and Programs Budget

(Confidential – security of the property of Toronto Atmospheric Fund)

(June 14, 2024) Consolidated Grants and Programs Budgets, submitted by Ian Klesmer, Director of Strategy and Grants

Moved by Wayne Miranda that the Committee recess its public session to meet in closed session to consider item 4, “Consolidated Grants and Programs Budget”, as the items pertain to the security of the property of Toronto Atmospheric Fund (Carried).

Moved by Wayne Miranda that the Committee receive the item for information (Carried).

5. Presentation: 2024 Internal Program Allocation - Mid-year progress update

(Confidential – security of the property of Toronto Atmospheric Fund)

Moved by Wayne Miranda that the Committee recess its public session to meet in closed session to consider item 5, “2024 Internal Program Allocation Mid-year Update”, as the items pertain to the security of the property of Toronto Atmospheric Fund (Carried).

Moved by Wayne Miranda that the Committee receive the item for information (Carried).

TAF staff presented a mid-year update to the Committee on the status of TAF’s 2024 Internal Programs request.

6. Grant Requests

(Confidential – financial information supplied in confidence to Toronto Atmospheric Fund)

(June 14, 2024) Two Grant Proposal Requests, submitted by Ian Klesmer, Director, Grants and Strategy

Moved by Wayne Miranda that the Committee recess its public session to meet in closed session to consider item 6, “Grant Requests” as the items contain financial information supplied in confidence to Toronto Atmospheric Fund (Carried).

Moved by Wayne Miranda that the Committee confirm its instructions to staff in closed session (Carried).

The Committee recommended two grant applications worth \$155,000 for funding.

7. Presentation: TAF’s Retrofit Accelerator Program

TAF staff made a presentation to the Committee on TAF’s Retrofit Accelerator Program.

ATTENDANCE AND MEETING SESSIONS

Members were present for some or all of the time period indicated.

| Date and Time | Quorum | Members |
|--|---------|---|
| June 27, 2024 10:00am – 10:10am (Public Session) | Present | <p><i>Present:</i> Wayne Miranda (Chair); Nicola Crawhall, Kirk Johnson, Ryan Ness, Rosemarie Powell, Parminder Sandhu, Lindsay Wiginton</p> <p>Not Present: Tamar Heisler, Ali Hoss, Mike Layton, Erika Lontoc, Dan Zilnik</p> |
| June 27, 2024 10:10am – 11:52am (Closed Session) | Present | <p><i>Present:</i> Wayne Miranda (Chair); Nicola Crawhall, Ali Hoss, Kirk Johnson, Ryan Ness, Rosemarie Powell, Parminder Sandhu, Lindsay Wiginton</p> <p>Not Present: Tamar Heisler, Mike Layton, Erika Lontoc</p> |
| June 27, 2024 11:53am – 12:30pm (Public Session) | Present | <p><i>Present:</i> Nicola Crawhall (Chair); Ali Hoss, Kirk Johnson, Wayne Miranda, Ryan Ness, Rosemarie Powell, Lindsay Wiginton</p> <p>Not Present: Tamar Heisler, Mike Layton, Erika Lontoc</p> |

Also present – Non-members

TAF Staff

- Crystal Crawford – Office Coordinator
- Fatima Crerar – VP, Strategy and Partnerships
- Aakash Harpalani – Director, Clean Energy
- Sadia Khan – Senior Grants Manager
- Ian Klesmer - Director, Strategy and Grants
- Julia Langer – CEO
- Mitan Mzouri – Junior Analyst, Research and Innovation
- Bryan Purcell – VP, Policy and Programs
- Ekaterina Tzekova – Director, Research and Innovation