

### Minutes of the Grants and Programs Committee meeting held October 31, 2024

**Date:** November 6, 2024  
**To:** Board of Directors of the Toronto Atmospheric Fund  
**From:** Senior Grants Manager

#### MEETING DETAILS

Meeting Date: October 31, 2024	Contact: Sadia Khan, Senior Grants Manager, TAF
Start Time: 10:00am	Email: <a href="mailto:skhan@taf.ca">skhan@taf.ca</a>
Location: Hybrid 1. Virtual – Teams 2. In-person – Toronto meeting room (4 <sup>th</sup> Floor, 61 Front St, Union Station)	Chair: Wayne Miranda

#### MEETING MINUTES

##### 1. Welcome, Introductions, Land Acknowledgement

Committee Chair Wayne Miranda called the meeting to order, welcomed everyone present, and made a land acknowledgement statement.

Introduced Natalia Enriquez Goyes– Net-Zero Buildings Research Lead

##### 2. Review of Agenda

Committee Chair Wayne Miranda and Committee members reviewed the meeting agenda.

Agenda approved.

##### 3. Declarations of Conflict of Interest

Nil

#### **4. Review of Consolidated Grants and Programs Budget**

*(Confidential – security of the property of Toronto Atmospheric Fund)*

(October 31, 2024) Consolidated Grants and Programs Budgets, submitted by Sadia Khan, Senior Grants Manager

*Moved by Wayne Miranda that the Committee recess its public session to meet in closed session to consider item 4, “Consolidated Grants and Programs Budget”, as the items pertain to the security of the property of Toronto Atmospheric Fund (Carried).*

*Moved by Wayne Miranda that the Committee receive the item for information (Carried).*

#### **5. 2025 Internal Programs Allocation**

*(Confidential – security of the property of Toronto Atmospheric Fund)*

(October 31, 2024) TAF 2025 Internal Program Allocations, submitted by Sadia Khan, Senior Grants Manager

*Moved by Wayne Miranda that the Committee recess its public session to meet in closed session to consider item 5, “Program Requests (for recommendation)” as the items pertain to the security of the property of the Toronto Atmospheric Fund (Carried).*

*Moved by Wayne Miranda that the Committee Confirm its instructions to staff in closed session (Carried)*

#### **6 & 7. Grant Requests**

*(Confidential – financial information supplied in confidence to Toronto Atmospheric Fund)*

(October 31, 2024) Six Grant Proposal Requests, submitted by Sadia Khan, Senior Grants Manager

*Moved by Wayne Miranda that the Committee recess its public session to meet in closed session to consider items 6 & 7, “Grant Requests (for recommendation)” as the items contain financial information supplied in confidence to Toronto Atmospheric Fund (Carried).*

*Moved by Wayne Miranda that the Committee confirm its instructions to staff in closed session (Carried).*

The Committee recommended four grant applications worth \$578,845 for funding.

## ATTENDANCE AND MEETING SESSIONS

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Date and Time	Quorum	Members
October 31, 2024 10:00am – 10:08am (Public Session)	Present	<i>Present:</i> Wayne Miranda (Chair); Kirk Johnson, Lindsay Wiginton, Rosemarie Powell, Nicola Crawhall, Mike Layton, Erika Lontoc, Dan Zilnik, Tamar Heisler  Not Present: Ryan Ness, Ali Hoss
June 27, 2024 10:08am – 12:57 am (Closed Session)	Present	<i>Present:</i> Wayne Miranda (Chair); Kirk Johnson, Lindsay Wiginton, Rosemarie Powell, Nicola Crawhall, Mike Layton, Erika Lontoc, Dan Zilnik, Tamar Heisler  Not Present: Ryan Ness, Ali Hoss
June 27, 2024 12:57 pm – 1:00pm (Public Session)	Present	<i>Present:</i> Wayne Miranda (Chair); Kirk Johnson, Lindsay Wiginton, Rosemarie Powell, Nicola Crawhall, Mike Layton, Erika Lontoc, Dan Zilnik, Tamar Heisler  Not Present: Ryan Ness, Ali Hoss

### **Also present – Non-members**

Parminder Sandhu – Board Chair

### **TAF Staff**

Bryan Purcell – VP, Policy and Programs

Crystal Crawford – Office Coordinator

Fatima Crerar – VP, Strategy and Partnerships

Ian Klesmer - Director, Strategy and Grants

Julia Langer - CEO

Sadia Khan – Senior Grants Manager

Natalia Enriquez Goyes – Net-Zero Buildings Research Lead