

**THE BOARD OF MANAGEMENT FOR
QUEEN STREET WEST
BUSINESS IMPROVEMENT AREA**

**Financial Statements
For the Year Ended December 31, 2024**

QUEEN STREET WEST BUSINESS IMPROVEMENT AREA

DECEMBER 31, 2024

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INDEPENDENT AUDITOR'S REPORT

To the Council of the Corporation of the City of Toronto and the
Board of Management for QUEEN STREET WEST Business Improvement Area

Opinion

I have audited the financial statements of QUEEN STREET WEST Business Improvement Area (BIA), which comprise the statement of financial position as at December 31, 2024, and the statement of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the BIA as at December 31, 2024 and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB).

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the BIA in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the BIA's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the BIA or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the BIA's financial reporting process.


Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the BIA's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the BIA's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant audit findings, including any significant deficiencies in internal control that I identify during my audit.


Toronto, Ontario
July 9, 2025



Chartered Professional Accountant
Licensed Public Accountant

THE BOARD OF MANAGEMENT FOR
 QUEEN STREET WEST BUSINESS IMPROVEMENT AREA
 STATEMENT OF FINANCIAL POSITION
 AS AT DECEMBER 31, 2024

	2024 \$	2023 \$
FINANCIAL ASSETS		
Cash	51,989	41,482
Short-term investment	1,246,875	1,255,806
Accounts receivable		
City of Toronto- Special charges (Note 4)	33,122	25,761
Other	55,801	10,890
	<u>1,387,787</u>	<u>1,333,939</u>
LIABILITIES		
Accounts payable		
City of Toronto - other	142,910	18,102
Other	33,552	18,679
	<u>176,462</u>	<u>36,781</u>
NET FINANCIAL ASSETS	1,211,325	1,297,158
NON-FINANCIAL ASSETS		
Tangible Capital Assets (Note 5)	116,251	52,100
ACCUMULATED SURPLUS	<u>1,327,576</u>	<u>1,349,258</u>

Approved on behalf of the Board of Management:


 ARTHUR GORING
 Chair


 Treasurer

THE BOARD OF MANAGEMENT FOR
 QUEEN STREET WEST BUSINESS IMPROVEMENT AREA
 STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
 FOR THE YEAR ENDED DECEMBER 31, 2024

	2024 \$ Budget (Note 9)	2024 \$ Actual	2023 \$ Actual
REVENUE			
City of Toronto – special charges	322,070	328,155	307,714
Grants, sponsorships, interest and other	72,500	162,681	80,071
	<u>394,570</u>	<u>490,836</u>	<u>387,785</u>
EXPENSES			
Administration	225,988	109,583	86,231
Promotion, festivals and events	271,500	280,648	102,397
Maintenance	85,000	41,912	37,919
Capital (Note 8)	17,500	-	-
Amortization	-	78,759	50,176
Provision for uncollected special charges (Note 4)	2,844	1,618	3,937
	<u>394,570</u>	<u>512,518</u>	<u>280,660</u>
SURPLUS (DEFICIT) FOR THE YEAR	(208,262)	(21,682)	107,125
ACCUMULATED SURPLUS, BEGINNING OF YEAR	<u>1,349,258</u>	<u>1,349,258</u>	<u>1,242,133</u>
ACCUMULATED SURPLUS, END OF YEAR	<u>1,140,996</u>	<u>1,327,576</u>	<u>1,349,258</u>

THE BOARD OF MANAGEMENT FOR
 QUEEN STREET WEST BUSINESS IMPROVEMENT AREA
 STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
 FOR THE YEAR ENDED DECEMBER 31, 2024

	2024 \$	2023 \$
Surplus (deficit) for the year	(21,682)	107,125
Acquisition of tangible capital assets	(142,910)	(62,878)
Amortization of tangible capital assets	78,759	50,176
	(85,833)	94,423
Balance - Beginning of year	1,297,158	1,202,735
Balance - End of year	<u>1,211,325</u>	<u>1,297,158</u>

THE BOARD OF MANAGEMENT FOR
 QUEEN STREET WEST BUSINESS IMPROVEMENT AREA
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED DECEMBER 31, 2024

	2024 \$	2023 \$
Cash flows from operating activities		
Surplus (deficit) for the year	(21,682)	107,125
Non-cash changes to operations		
Add: Non-cash item Amortization of capital assets	78,759	50,176
Increase (decrease) resulting from changes in		
Accounts receivable - City of Toronto	(7,361)	(5,074)
Accounts receivable – other	(44,911)	14,397
Accounts payable - City of Toronto	124,808	18,102
Accounts payable – other	14,873	11,016
Cash Provided by Operations	144,486	195,742
Investing Activities		
Acquisition of property and equipment	(142,910)	(62,878)
Purchase of short-term investment	8,931	(548,184)
Cash, Beginning of Year	41,482	456,802
Cash, End of Year	51,989	41,482

**THE BOARD OF MANAGEMENT FOR
QUEEN STREET WEST BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2024**

1. ESTABLISHMENT AND OPERATIONS

Queen Street West Business Improvement Area (BIA) is established as a Business Improvement Area under the management and control of a Board of Management appointed by Council of the City of Toronto.

The Board is entrusted with the improvements, beautification and maintenance of municipally owned lands, buildings and structures in the area, together with the promotion of the area as a business or shopping area. Funding is provided by property owners of the BIA who are levied a special charge based on an annual operating budget prepared by the Board and approved by Council under Section 220(17) of the Municipal Act, as amended.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representation of management and have been prepared in accordance with Canadian accounting standards for local governments as prescribed by the Public Sector Accounting Board (PSAB), the most significant of which are as follows:

Revenue recognition:

The BIA receives special charges from its members which are levied and collected by the City of Toronto. It also receives cash donations and sponsorships from corporate and private donors and grants from local, provincial and federal governments for events and festivals. Revenue is being recorded upon the signing of contracts and when collection can be reasonably ascertained.

Capital assets:

Purchased capital assets are recorded at cost. Amortization is calculated on a straight-line basis over the estimated useful lives of the assets as follows:

Banners	3 years	Ryerson Parkette	5 years
Streetscape	5 years	Lights	5 years

Contributed services:

Services provided without charge by the City of Toronto and others are not recorded in these financial statements.

Financial instruments:

Financial instruments are recorded at the approximated fair value.

THE BOARD OF MANAGEMENT FOR
 QUEEN STREET WEST BUSINESS IMPROVEMENT AREA
 NOTES TO THE FINANCIAL STATEMENTS, CONT'D
 FOR THE YEAR ENDED DECEMBER 31, 2024

SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Use of estimates:

The preparation of these financial statements in accordance with PSAB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Significant estimates include determining the useful lives of tangible capital assets for amortization, the allowance for uncollectible levies and accounts receivable and contingent liabilities. Actual results could differ from management's best estimates; as additional information becomes available in the future.

3. SHORT-TERM INVESTMENT

Short-term investment consists of guaranteed investment certificates with TD Canada Trust. They bear interest at the rate ranging between 2.75% - 4.00% per annum and will be maturing in 2025. In addition, there are high interest savings accounts which are cashable on demand.

4. CITY OF TORONTO – SPECIAL CHARGES

Special charges levied by the City are collected and remitted to the Board by the City. The total special charges outstanding consist of amounts collected by the City not yet remitted to the Board and amounts uncollected by the City.

The Board records special charges receivable net of an allowance for uncollected amounts. The special charges receivable from the City of Toronto are comprised of:

	2024	2023
	\$	\$
Total special charges outstanding	34,922	26,161
Less: Allowance for uncollected special charges	(1,800)	(400)
Special charges receivable	<u>33,122</u>	<u>25,761</u>

The provision for (recovery of) uncollected levies reported on the Statement of Operations and Accumulated Surplus comprises:

	2024	2023
	\$	\$
Special charges written-off	218	11,037
Change in provision for losses on assessment appeals	1,400	(7,100)
	<u>1,618</u>	<u>3,937</u>

THE BOARD OF MANAGEMENT FOR
 QUEEN STREET WEST BUSINESS IMPROVEMENT AREA
 NOTES TO THE FINANCIAL STATEMENTS, CONT'D
 FOR THE YEAR ENDED DECEMBER 31, 2024

5. CAPITAL ASSETS

	2024		
	Banners	Streetscape	Total
Cost			
Beginning	5,389	241,899	247,288
Additions	-	142,910	142,910
Disposals	-	-	-
Ending	5,389	384,809	390,198
Accumulated Amortization			
Beginning	3,592	191,596	195,188
Amortization	1,797	76,962	78,759
Disposals	-	-	-
Ending	5,389	268,558	273,947
Net Book Value	-	116,251	116,251

	2023		
	Banners	Streetscape	Total
Cost			
Beginning	5,389	179,021	184,410
Additions	-	62,878	62,878
Disposals	-	-	-
Ending	5,389	241,899	247,288
Accumulated Amortization			
Beginning	1,796	143,216	145,012
Amortization	1,796	48,380	50,176
Disposals	-	-	-
Ending	3,592	191,596	195,188
Net Book Value	1,797	50,303	52,100

**THE BOARD OF MANAGEMENT FOR
QUEEN STREET WEST BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2024**

6. INSURANCE

The Board is required to deposit with the Treasurer, City of Toronto, insurance policies indemnifying the City against public liability and property damage in respect of the activities of the Board. Insurance coverage providing \$5,000,000 for each occurrence or accident has been obtained by the Board through the City of Toronto.

7. FINANCIAL INSTRUMENTS

(a) Fair value

The financial instruments recognized in the statement of financial position consist of cash, short-investments, accounts receivable, accounts payable and accrued liabilities. The fair values of these financial instruments approximate their carrying amounts due to the short-term maturity of these instruments. Tangible capital assets are also reflected at fair value, with appropriate amortization calculated based on the organization's accounting policy. The amortization method and schedule (note 5) for these assets are determined according to their expected useful life, ensuring an accurate representation of their value over time in the financial statements.

(b) Interest rate risk

Interest rate risk is from the possibility that changes in interest rates will affect the value of investments disclosed in Note 3. As these investments are cashable on demand, the BIA is not exposed to this risk.

(c) Liquidity risk

Liquidity risk is that the BIA will encounter difficulties in meeting obligations associated with financial liabilities. The BIA manages its liquidity risk by maintaining sufficient readily available funds in order to meet its liquidity requirements at any point in time.

**THE BOARD OF MANAGEMENT FOR
QUEEN STREET WEST BUSINESS IMPROVEMENT AREA
NOTES TO THE FINANCIAL STATEMENTS, CONT'D
FOR THE YEAR ENDED DECEMBER 31, 2024**

8. CAPITAL EXPENSES

In order to finance major capital expenses, the BIA annually budgets certain amounts and accumulates them as surplus. Once adequate funds have accumulated, the BIA undertakes cost-shared Capital Improvement projects with the City for this reason the actual expenses in a given year could significantly differ from the amount budgeted for the year. Any excess actual capital expenses are financed out of the accumulated surplus.

9. BUDGET

Budget Figures are provided for comparative purposes only and have not been subject to audit procedures.