



BID AWARD PANEL CONTRACT AWARD

Award of Doc4609558102 to Chem-Aqua, Div. of NCH Canada Inc. for the Non-Exclusive Supply of Labour, Equipment, Delivery, Materials and Services Necessary to Provide Boiler Hot Water Testing and Heating Glycol Testing for Toronto Water

Date: January 16, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4609558102

Description:

For the non-exclusive supply of all labour, equipment, delivery, materials and services necessary to provide boiler hot water testing and heating glycol testing for the City of Toronto's Water Division. The term of the Contract is to be for a period of one (1) year from the date of award, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to four (4) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval.

Should the option(s) be exercised, then the General Manager of Toronto Water Division, will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Chem-Aqua, Div. of NCH Canada Inc.

Contract Award Value:
\$127,056 net of all applicable taxes and charges
\$143,573 including HST and all applicable charges
\$129,292 net of HST recoveries

Contract is expected to start on date of award and end on January 31, 2026.

Option Year 1 (February 1, 2026 to January 31, 2027)
\$130,868 net of all applicable taxes and charges
\$147,881 including HST and all applicable charges
\$133,171 net of HST recoveries

Option Year 2 (February 1, 2027 to January 31, 2028)
\$134,794 net of all applicable taxes and charges
\$152,317 including HST and all applicable charges
\$137,166 net of HST recoveries

Option Year 3 (February 1, 2028 to December 31, 2029)
\$138,838 net of all applicable taxes and charges
\$156,887 including HST and all applicable charges
\$141,282 net of HST recoveries

Option Year 4 (February 1, 2029 to January 31, 2030)
\$143,003 net of all applicable taxes and charges
\$161,593 including HST and all applicable charges
\$145,520 net of HST recoveries

The total potential contract award including the option years is \$674,559 net of all taxes and charges and \$762,251 including HST and all applicable taxes and charges. **The total potential cost to the City including all option periods is \$686,431 net of HST recoveries.**

The above cost calculations reflect an estimated annual three (3) percent Consumer Price Index adjustment applied annually to the yearly cost after the initial year.

FINANCIAL IMPACT

The total potential contract award identified in this report including option years is \$762,251 including all applicable taxes and charges. The total potential cost to the City is \$686,431 net of HST recoveries.

Funding for this contract award is available in the 2025 Staff-Prepared Operating Budget for Toronto Water and additional funding will be included in the 2026 Operating Budget Submission for Toronto Water. Should the City exercise the four (4) separate one (1) year periods, additional funding will be included in the 2026-2030 Operating Budget Submissions for Toronto Water. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre: TW4036, TW4085, TW4110, TW4060 GL Account: 4411	Total (net of HST recoveries)
Initial Term: Date of Award to January 31, 2026	\$129,292

Cost Centre: TW4036, TW4085, TW4110, TW4060 GL Account: 4411	Total (net of HST recoveries)
Option Year 1: February 1, 2026 to January 31, 2027	\$133,171
Option Year 2: February 1, 2027 to January 31, 2028	\$137,166
Option Year 3: February 1, 2028 to January 31, 2029	\$141,282
Option Year 4: February 1, 2029 to January 31, 2030	\$145,520
Total	\$686,431

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications.

SOLICITATION SUMMARY

Solicitation Issued: October 28, 2024 **Solicitation Closed:** November 27, 2024
Number of Addenda Issued: One (1)
Number of Bids: Three (3)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Chem-Aqua, Div. of NCH Canada Inc.	\$127,056.37
Rochester Midland Canada Corp.	\$179,538.33
Kurita Canada Inc.	\$238,624.90

DIVISION CONTACTS

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Peter Marto, Manager, Wastewater Treatment Plants, Toronto Water Division, 416-392-5165, Peter.Marto@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey,
Chief Procurement Officer