



BID AWARD PANEL CONTRACT AWARD

Award of Doc4787073195 to 614128 Ontario Ltd. O/A Trisan Construction for Grading, Excavating and Hauling Services for Parks and Recreation

Date: January 16, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer, recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc4787073195

Description:
For the non-exclusive supply of all labour, materials, equipment (including rental) and supervision required to complete landscape maintenance and repair services for the Parks and Recreation Division for a period of one (1) year with the option to renew the Contract for two (2) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager of Parks and Recreation will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
614128 Ontario Ltd. O/A Trisan Construction

Contract Award Value:
\$191,713 net of all applicable taxes and charges
\$216,635 including HST and all applicable charges
\$195,087 net of HST recoveries

The contract is expected to start on the Date of Award and end on December 31, 2025.

Option Year 1: January 1, 2026 to December 31, 2026
\$197,464 net of all applicable taxes and charges
\$223,134 including HST and all applicable charges
\$200,939 net of HST recoveries

Option Year 2: January 1, 2027 to December 31, 2027
 \$203,388 net of all applicable taxes and charges
 \$229,828 including HST and all applicable charges
 \$206,967 net of HST recoveries

The total contract award identified in this report including all option years before all applicable taxes and charges is \$592,564 and \$669,598 including HST and all applicable charges. **The total cost to the City including all option years is \$602,993 net of HST recoveries.**

The above cost calculations for the Option Year reflect an estimated annual 3% increase as per the Consumer Price Index.

FINANCIAL IMPACT

The total potential contract award identified in this report including all options years is \$592,564 net of all applicable taxes and charges, \$669,598 including HST and all applicable charges. The total potential cost to the City including all option years is \$602,992 993 net of HST recoveries.

Funding for the contract award is available from the 2025 Staff-Prepared Operating Budget for Parks and Recreation as summarized in Table 1.

The funding will be drawn upon in increments via Contract Release Orders on an as-needed basis, in consideration of approved cash flow commitments.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Cost Centre	Cost Element	Initial Term	Option Year 1	Option Year 2	Total (Net of HST Recoveries)
		Date of Award - December 31, 2025	January 1, 2026 - December 31, 2026	January 1, 2027 - December 31, 2027	
P00427, P00833, P12017, P00853, P00898, P00859	4420 4424	\$195,087	\$200,939	\$206,967	\$602,993

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the programs for review as part of the 2025 budget process.

SOLICITATION SUMMARY

Call Issued: September 25, 2024
Number of Bids: Two (2)

Call Closed: October 22, 2024

Table 2: Summary of Bids Received including bid price (excluding HST)

Supplier Name	Bid Price (excluding HST)
614128 Ontario Ltd. O/A Trisan Construction	\$191,712.50
PTR Paving Inc.	\$335,000.00

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer