



BID AWARD PANEL CONTRACT AWARD

Award of Doc4310667386 to 462249 Ontario Ltd. / Parente Garage for the Preventative Maintenance, Inspection, Repairs and Replacement of OEM Keith Walking Floor Systems and Main Hydraulic System Components as and when required for the City of Toronto's Fleet Services Division

Date: January 30, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4310667386

Description:
For the non-exclusive supply of all labour, materials and equipment necessary to provide warranty and non-warranty preventative maintenance, repairs and replacement of O.E.M. Keith Walking Floor Systems, Main Hydraulic System Components and general repairs as and when required for the City of Toronto's Fleet Services Division for one (1) year from Date of Award to January 31, 2026 with an option in favour of the City to extend the contract under the same terms and conditions for an additional term of four (4) additional one (1) year periods.

Should the option year(s) be exercised, then the General Manager, Fleet Services Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
462249 ONT Limited Division of Parente Garage

Contract Award Value:

\$511,560 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$578,063 including HST and all applicable charges.

\$520,563 net of HST recoveries

Contract is expected to start on Date of Award and end on January 31, 2026

Option Year 1 from February 1, 2026 to January 31, 2027

\$526,907 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$595,405 including HST and all applicable charges

\$536,180 net of HST recoveries

Option Year 2 from February 1, 2027 to January 31, 2028

\$542,714 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$613,267 including HST and all applicable charges

\$552,266 net of HST recoveries

Option Year 3 from February 1, 2028 to January 31, 2029

\$558,995 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$631,665 including HST and all applicable charges

\$568,834 net of HST recoveries

Option Year 4 from February 1, 2029 to January 31, 2030

\$575,765 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$650,615 including HST and all applicable charges

\$585,899 net of HST recoveries

Total Potential Contract Award Value including Optional Purchases (2025-2030)

\$2,715,942 net of all applicable taxes and charges

\$3,069,014 including HST and all applicable charges

\$2,763,742 net of HST recoveries

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report including all option years is \$2,715,942 net of all taxes and charges, and \$3,069,014 including all applicable taxes and charges. The total potential cost to the City including all option years is \$2,763,742 net of HST recoveries.

Funding in the amount of \$477,183 net of HST recoveries for the initial contract period to December 31, 2025, is included in the 2025 Staff Prepared Operating Budget for

Fleet Services Division. Additional funding for the balance of the initial contract term will be included in the 2025 Operating Budget Submission for Fleet Services.

Should the City choose to exercise its option to renew for an additional four (4) one (1) year periods, then appropriate funding, if needed, will be included in the 2026-2030 annual Operating Budget Submissions for Fleet Services Division. Funding Details are summarized in the Tables below as follows:

Table 1: Financial Impact Summary of Recommended Contracts (Net of HST Recoveries) for Fleet Services Division

Fleet Services Division Operational Budget: FL100 Cost Element: 2181 and 4404	Total
Initial Term: Date of Award to December 31, 2025	\$477,183
Initial Term: January 1, 2026 to January 31, 2026	\$43,380
Initial Contract Period Total	\$520,563
Option Year 1, February 1, 2026 to December 31, 2026	\$491,499
Option Year 1, January 1, 2027 to January 31, 2027	\$44,682
Option Year 1 Total	\$536,180
Option Year 2, February 1, 2027 to December 31, 2027	\$506,244
Option Year 2, January 1, 2028 to January 31, 2028	\$46,022
Option Year 2 Total	\$552,266
Option Year 3, February 1, 2028 to December 31, 2028	\$521,431
Option Year 3, January 1, 2029 to January 31, 2029	\$47,403
Option Year 3 Total	\$568,834
Option Year 4, February 1, 2029 to December 31, 2029	\$537,074
Option Year 4, January 1, 2030 to January 31, 2030	\$48,825
Option Year 4 Total	\$585,899
Total Cost from Date of Award to January 31, 2030	\$2,763,742

The Chief Financial Officer and Treasurer has been provided the financial impacts associated with the programs for review as part of the 2025 budget process.

SOLICITATION SUMMARY

Solicitation Issued: December 3, 2024

Solicitation Closed: January 8, 2025

Number of Addenda Issued: 1

Number of Bids: 1

Table 2: Summary of Bids Received

Supplier Name	Bid Price* (excluding H.S.T.)
462249 ONT Limited Division of Parente Garage	\$426,300.00

* Bid Price does not contain the 20% miscellaneous items

DIVISION CONTACTS

Francesco McGrillis, Acting Manager, Purchasing Client Services, Purchasing and Materials Management Division, 416-392-0205, Francesco.McGrillis@toronto.ca

Gui Andrade, Manager, Fleet Contracts, Fleet Services Division, 416-394-8607, Gui.Andrade@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer