



BID AWARD PANEL CONTRACT AWARD

Award of Collaborative Procurement from Kinetic GPO Request for Standing Offers Number 21-12 to CDW Canada for the provision of Information Technology Solutions and Services for Office of the Chief Information Security Officer

Date: January 23, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract as per the Toronto Municipal Code, Chapter 195-6.6, for the procurement of same goods and services utilized by public body:

Solicitation Number:

Kinetic GPO Request for Standing Offers Number 21-12
Sourcing Project WS4863184450

Description:

For the provision of Information Technology Solutions & Services for the City's Office of the Chief Information Security Office (CISO) from the date of award, for a term of three (3) years, with an option in favour of the City to extend the agreement on the same terms and conditions for up to two (2) consecutive one (1) year periods on an as-needed basis.

After reviewing Kinetic GPO Request for Standing Offers Number 21-12, the Office of the CISO will leverage the established contract with Kinetic GPO and CDW Canada and enter into an agreement with CDW Canada.

Recommended Supplier:
CDW Canada

Contract Award Value:

\$13,350,000 net of all applicable taxes and charges
\$15,085,500 including HST and all applicable charges
\$13,584,960 net of HST recoveries

Contract is expected to start on the date of award and end December 31, 2027.

Option Year 1 (January 1, 2028 to December 31, 2028)

\$3,325,000 net of all applicable taxes and charges
\$3,757,250 including HST and all applicable charges
\$3,383,520 net of HST recoveries

Option Year 2 (January 1, 2029 to December 31, 2029)

\$3,325,000 net of all applicable taxes and charges
\$3,757,250 including HST and all applicable charges
\$3,383,520 net of HST recoveries

The total potential contract award is \$20,000,000 net of all applicable taxes and charges, and \$22,600,000 inclusive all applicable taxes. **The total potential cost to the City is \$20,352,000 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award is \$20,000,000 net of all applicable taxes and charges, and \$22,600,000 inclusive all applicable taxes. The total potential cost to the City is \$20,352,000 net of HST recoveries.

Funding in the amount of \$5,100,720 net of HST recoveries has been included in the 2025 Operating and Capital Budget and Plan submissions for Office of The Chief Information Security Officer. Additional funding for remainder of the contract period will be included in its 2026-2027 Operating and Capital Budget Submissions. Should the City exercise the optional periods, then additional funding will be in 2028-2029 Operating Budget Submissions of the Office of the Chief Information Security Officer.

The contract is structured to operate on an as-needed basis, allowing flexibility to procure various cyber security services and tools over the five-year term based on emerging requirements. The Contract Release Order (CRO) issued under this agreement will be subject to validation of funding at the time of issuance and approval by the Division Head.

Table 1: Financial Impact Summary of Recommended Contract

Year	Operating CY1001	Capital CCY001-09	Total Net of HST Recoveries
Year 1 (2025)	\$4,591,920	\$508,800	\$5,100,720
Year 2 (2026)	\$4,591,920	\$508,800	\$5,100,720

Year	Operating CY1001	Capital CCY001-09	Total Net of HST Recoveries
Year 3 (2027)	\$3,383,520	\$0	\$3,383,520
Year 4 (2028)	\$3,383,520	\$0	\$3,383,520
Year 5 (2029)	\$3,383,520	\$0	\$3,383,520
			\$20,352,000

The Chief Financial Officer and Treasurer has been advised of the financial impacts associated with this program to be considered along with other priorities in future budget processes.

SOLICITATION SUMMARY

Solicitation Issued: November 5, 2021

Solicitation Closed: January 26, 2022

Number of Addenda Issued: Four (4)

Number of Bids: 8

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed the Kinetic GPO submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

- c. The resulting contract between the public body and the Supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the Supplier to the initiating public body;
 - d. The same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;
 - e. The Supplier is not ineligible, suspended or otherwise in contravention of Chapters 71 - Financial Control and 195 - Purchasing of the City of Toronto Municipal Code;
 - f. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,
- being within the authority of the Bid Award Panel;
- g. the Solicitation document was advertised on Kinetic GPO's website as part of a Competitive Solicitation process; and
 - h. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer