



BID AWARD PANEL CONTRACT AWARD

Award of Doc4847094809 to Parsons Inc. for the Update Downsview Phases 3 - 4 Municipal Class Environmental Assessment for Transportation Services

Date: February 6, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 6 - York Centre

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposals Doc4847094809

Description:

Update Downsview Phases 3-4 Municipal Class Environmental Assessment (MCEA) for major street and servicing infrastructure within the former Downsview redevelopment area. The term of the Contract is to be for a period of three (3) years from the date of the award with the option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to two (2) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval.

Should the option(s) be exercised, then the General Manager of Transportation Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Parsons Inc.

Contract Award Value:
\$2,951,124 net of all applicable taxes and charges
\$3,334,770 including HST and all applicable charges
\$3,003,064 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2027.

Option Year 1 - January 1, 2028 to December 31, 2028
\$88,534 net of all applicable taxes and charges
\$100,043 including HST and all applicable charges
\$90,092 net of HST recoveries

Option Year 2 - January 1, 2029 to December 31, 2029
\$91,190 net of all applicable taxes and charges
\$103,044 including HST and all applicable charges
\$92,795 net of HST recoveries

The total potential contract award, identified in this report is including initial and optional years is \$3,537,858 including all applicable taxes and charges, \$3,130,847 net of all applicable taxes and charges. **The total potential cost to the City, which includes initial term and option years, is \$3,185,950 net of HST recoveries.**

The above cost for each option year is fixed for the duration of the option period.

FINANCIAL IMPACT

The total potential contract award, identified in this report is including initial and optional years is \$3,537,858 including all applicable taxes and charges, \$3,130,847 net of all applicable taxes and charges. The total potential cost to the City, which includes initial term and option years, is \$3,185,950 net of HST recoveries.

Funding for this contract award is available in the 2024-2033 Capital Budget and Plan for Transportation Services. Funding details are summarized in Table 1 as follows:

Table 1: Financial Summary of Recommended Contract:

Year	WBS Element	Description	Total (Net of HST recoveries)
Date of Award to December 31, 2025	CTP 817-01-381	Work for TTC and Other	\$1,141,164
January 1, 2026 to December 31, 2026	CTP 817-01-381	Work for TTC and Other	\$1,141,164
January 1, 2027 to December 31, 2027	CTP 817-01-381	Work for TTC and Other	\$720,735
Option Year 1: January 1, 2028 to December 31, 2028	CTP 817-01-381	Work for TTC and Other	\$90,092

Year	WBS Element	Description	Total (Net of HST recoveries)
Option Year 2: January 1, 2029 to December 31, 2029	CTP 817-01-381	Work for TTC and Other	\$92,795
Total Amount:			\$3,185,950

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the financial impact section.

SOLICITATION SUMMARY

Solicitation Issued: October 28, 2024 **Solicitation Closed:** December 3, 2024

Number of Addenda Issued: Five (5)

Number of Bids: Two (2)

Table 2: Summary of Proposals Received

Supplier Name
HDR Corporation
Parsons Inc.*

* Pursuant to the Request of Proposal document, the contract value includes contingency

DIVISION CONTACTS

Marie Reid, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing and Materials Management Division, 416-397-5187

Marie.Reid@toronto.ca

Ashley Curtis, Deputy General Manager, Transportation Services, 416-392-0170,

ashley.curtis@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or
2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer