



BID AWARD PANEL CONTRACT AWARD

Award of Doc4530586174 to Cardinal Health Canada Inc. for the Non-Exclusive Supply and Delivery of Blood Pressure Cuffs for Purchasing and Materials Management (Stores)

Date: February 13, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contracts:

Solicitation Number:
Request for Quotation Doc4530586174

Description:
For the non-exclusive supply and delivery of Blood Pressure Cuffs to various Purchasing and Materials Management (Stores) locations from the date of award to November 30, 2025, with the option to renew the Contract for four (4) additional one (1)-year periods at the sole discretion of the City and subject to budget approval(s).

The RFQ is structured to award contract to the lowest supplier meeting specifications and providing the lowest total bid price of the Pricing Form.

Prior to the renewal of the contract, PMMD will perform a market analysis to verify the current market conditions as compared to the proposed increase by the vendor and that the Stores Division will monitor vendor performance during the first term of the contract.

Should the option year(s) be exercised, then the Manager of Materials Management and Stores will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
CARDINAL HEALTH CANADA INC.

Contract Award Value:
\$120,725 net of all applicable taxes and charges
\$136,419 including HST and all applicable charges.

\$122,850 net of HST recoveries

Contract is expected to start on date of award and end on November 30, 2025

Option Year 1 (December 1, 2025 to November 30, 2026)

\$124,347 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$140,512 including all applicable taxes and charges.

\$126,535 net of HST recoveries

Option Year 2 (December 1, 2026 to November 30, 2027)

\$128,077 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$144,727 including all applicable taxes and charges.

\$130,331 net of HST recoveries

Option Year 3 (December 1, 2027 to November 30, 2028)

\$131,919 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$149,069 including all applicable taxes and charges.

\$134,241 net of HST recoveries

Option Year 4 (December 1, 2028 to November 30, 2029)

\$135,877 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$153,541 including all applicable taxes and charges.

\$138,268 net of HST recoveries

The total potential contract award including option years is \$640,945 net of all applicable taxes and charges, \$724,268 including all applicable taxes and charges. **The total potential cost to the City including option years is \$652,226 net of HST recoveries.**

The above cost calculations reflect a 3% Consumer Price Index adjustment applied annually to each year's cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report including option years is \$640,945 net of all applicable taxes and charges, \$724,268 including all applicable taxes and charges. The total potential combined cost to the City including option years is \$652,226 net of HST recoveries.

The materials on this contract will be purchased for PMMD Stores inventory purposes. The material value will be held in inventory holding Balance Sheet accounts (160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085, 160171) until City Divisions require the material to support their work programs at which time the material value is charged to the appropriate Divisions' approved operating budgets.

Funding from the date of award to December 31, 2025 has been included in the appropriate Divisions' 2025 Operating Budgets and should all the option years be exercised, if required, appropriate additional funding, will be requested in the 2025-2029 Operating Budget Submissions. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Period	Account 160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085,160171	Total (net of HST Recoveries)
Date of Award - November 30, 2025	\$122,850	
Total: Contract Period	\$122,850	\$122,850
December 1, 2025 to December 31, 2025	\$10,545	
January 1, 2026 - November 30, 2026	\$115,991	
Total: Option Year 1	\$126,536	\$126,536
Total: 2025 Budget Year	\$123,157	
December 1, 2026 to December 31, 2026	\$10,861	
January 1, 2027 - November 30, 2027	\$119,470	
Total: Option Year 2	\$130,331	\$130,331
Total: 2026 Budget Year	\$126,852	
December 1, 2027 to December 31, 2027	\$11,187	
January 1, 2028 - November 30, 2028	\$123,054	
Total: Option Year 3	\$134,241	\$134,241
Total: 2027 Budget Year	\$130,657	
December 1, 2028 to December 31, 2028	\$11,522	
January 1, 2029 - November 30, 2029	\$126,746	
Total: Option Year 4	\$138,268	\$138,268
Total: 2028 Budget Year	\$134,577	
Total: 2029 Budget Year	\$126,746	
Grand Total	\$652,226	\$652,226

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: May 03, 2024

Solicitation Closed: May 30, 2024

Number of Addenda Issued: Five (5)

Number of Bids: Five (5)

Table 2: Summary of Bid Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
SPECTRAMEDX INC.**	\$35,290.00
MEDLINE CANADA CORP O/A MEDICAL MAR**	\$75,990.30
CARDINAL HEALTH CANADA INC.	\$100,604.10*
EQUIPMENT MEDICAL RIVE-NORD (EMRN)	\$105,732.50
ASHCON INTERNATIONAL INC.**	\$106,815.00

*Bid Price does not contain the 20% miscellaneous items

** Supplier was found non-compliant with the mandatory requirements

DIVISION CONTACTS

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COMMENTS

For the recommended contract awards, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications per Part or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly on Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer