



BID AWARD PANEL CONTRACT AWARD

Award of Doc4913219634 to Waste Reduction Group Inc. for the non-exclusive supply of the Waste, Recycling, and Organics Collection at Select Locations Within the City of Toronto for Corporate Real Estate Management

Date: February 20, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: ALL

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number: Request for Quotation Doc4913219634

Description:

For the Waste, Recycling, and Organics Collection at Select Locations Within the City of Toronto for Corporate Real Estate Management.

The award is for an initial contract period of three (3) years from March 1, 2025, to February 29, 2028, with the City having the option to extend the contract on the same terms and conditions for up to two (2) separate one (1) year periods.

Should the option(s) be exercised, the Division will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Waste Reduction Group Inc.

Contract Award Value:

\$2,065,547 net of all applicable taxes and charges
\$2,334,068, including HST and all applicable charges
\$2,101,901 net of HST recoveries

The contract is expected to start on March 1, 2025, and end on February 29, 2028.

Option Year 1 - March 1, 2028, to March 29, 2029
\$709,171 net of all applicable taxes and charges
\$801,363, including HST and all applicable charges
\$721,653 net of HST recoveries

Option Year 2 - September 1, 2028, to August 31, 2029
\$730,446 net of all applicable taxes and charges
\$825,404, including HST and all applicable charges
\$743,302 net of HST recoveries

The total potential contract award including all option years, is \$3,505,165 net of all applicable taxes and charges and \$3,960,836, including all applicable taxes and charges. **The total potential cost to the City, including all option years, is \$3,566,856 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award identified in this report, including all option years, is \$3,505,165 net of all applicable taxes and charges and \$3,960,836, including all applicable taxes and charges. The total potential cost to the City, including all option years, is \$3,566,856 net of HST recoveries.

Funding is available in the 2025 Operating Budget for Corporate Real Estate Management, and additional funding will be included in their 2026-2028 Operating Budget Submissions. Should the City exercise the option(s) to renew for a further two (2) separate one (1) option year periods, then additional funding will be included in 2028-2029 Operating Budget Submissions. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries) Refer to Attachment 1.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: December 6, 2024 **Solicitation Closed:** January 15, 2025
Number of Addenda Issued: None
Number of Bids: Two (2)

Table 2: Summary of Bids Received:

Supplier	Bid Price*
WASTE REDUCTION GROUP INC.	\$573,763.10 CAD
GFL ENVIRONMENTAL INC.	\$702,880.60 CAD

*Pursuant to the Request for Tender document, the contract award value includes contingency.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within the available budget and concurs with the recommendation;

c. the total contract value is less than 20 million dollars (excluding applicable taxes), and the contract term is:

1. for a contract funded by the operating budget, 5 years or less, including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website, and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer

Attachments

Attachment 1: Financial Impact Summary of Recommended Contracts