



BID AWARD PANEL CONTRACT AWARD

Award of Doc4533239743 to Active Mechanical Services o/b1246175 Ontario Limited for Plumbing and related Mechanical Services for Parks and Recreation

Date: March 6, 2025

To: Bid Award Panel

From: General Manager, Park and Recreation and Chief Procurement Officer

Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation Doc4533239743

Description:

For the non-exclusive supply of all labour, materials, equipment and supervision necessary for Plumbing and related Mechanical Services at various locations within Parks and Recreation from the date of the award to October 31, 2025, with the option to renew the contract for four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the Client Division Head will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

1246175 Ontario Limited o/a Active Mechanical Services

Contract Award Value:

\$805,878 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$910,642 including HST and all applicable charges

\$820,061 net of HST recoveries

The contract is expected to start from the date of the award to October 31, 2025.

Option Year 1 – November 1, 2025, to October 31, 2026

\$830,054 net of all applicable taxes and charges (including 20% for miscellaneous items)

\$937,961 including HST and all applicable charges

\$844,663 net of HST recoveries

Option Year 2 – November 1, 2026, to October 31, 2027
\$854,955 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$966,100 including HST and all applicable charges
\$870,003 net of HST recoveries

Option Year 3 – November 1, 2027, to October 31, 2028
\$880,604 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$995,083 including HST and all applicable charges
\$896,103 net of HST recoveries

Option Year 4 – November 1, 2028, to October 31, 2029
\$907,022 net of all applicable taxes and charges (including 20% for miscellaneous items)
\$1,024,935 including HST and all applicable charges
\$922,986 net of HST recoveries

The total potential contract award including all option years is \$4,278,513 net of all applicable taxes and charges and \$4,834,720 including all applicable taxes and charges. **The total potential cost to the City including all option years is \$4,353,815 net of HST recoveries.**

The above cost calculations for the Option Year reflect an estimated annual 3% increase as per the Consumer Price Index.

FINANCIAL IMPACT

The total potential contract award including all option years is \$4,278,513 net of all applicable taxes and charges and \$4,834,720 including all applicable taxes and charges. The total potential cost to the City including all option years is \$4,353,815 net of HST recoveries.

Funding is available in 2025 Operating and Capital Budgets for Parks and Recreation. Should the City exercise the optional periods, then additional funding will be included in the 2026-2029 Operating and Capital Budget Submissions for Parks and Recreation. Funding details are summarized in Table 1 as follows: .

Table 1: Financial Impact Summary of Recommended Contract

WBS / Cost Centre (and Cost Element)	Date of Award to October 31, 2025	Option Year 1 November 1, 2025 to October 31, 2026	Option Year 2 November 1, 2026 to October 31, 2027	Option Year 3 November 1, 2027 to October 31, 2028	Option Year 4 November 1, 2028 to October 31, 2029	Total net of HST recoveries
Operating: PR-CR PR-PKS 2530, 2535, 4401, 4410, 4411, 4412	\$440,000	\$453,200	\$466,796	\$480,800	\$495,224	\$2,336,020
Capital: CPR114, CPR117	\$380,061	\$391,463	\$403,207	\$415,303	\$427,762	\$2,017,795
Total net of HST recoveries	\$820,061	\$844,663	\$870,003	\$896,103	\$922,986	\$4,353,815

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: October 3, 2024

Solicitation Closed: October 30, 2024

Number of Addenda Issued: 0

Number of Bids: 3

Table 2: Summary of Bids Received including bid price

Bidder Name	Bid Price (excluding HST)
Active Mechanical Services o/b 1246175 Ontario Limited	\$805,877.50
Smith and Long Limited	\$929,840.00
Ainsworth Inc.	\$965,395.00

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Paul Brown, General Supervisor, Technical Services, Scarborough District, Parks and Recreation, 416-396-5390, Paul.Brown@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget, and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer