



BID AWARD PANEL CONTRACT AWARD

Award of Sourcewell Solicitation Number 020923-TER to Toromont Material Handling for Supply and Delivery of Five (5) Genie-GS-3232 Half Height Swing Gate, E- Drive with Related Accessories, Attachments and Supplies for Fleet Services

Date: March 27, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body:

Solicitation Number:

Sourcewell Request for Proposals Number 020923-TER
Sourcing Project WS5032391503

Description:

For non-exclusive supply and delivery of Five (5) Genie-GS-3232 Half height swing gate, E-drive with related accessories and attachments, with an option to purchase additional Five (5) units in 2026-2027, pending budget availability.

Should the option year renewal be extended by Sourcewell for the final year, Fleet Services may purchase Four (4) units in 2027-2028. This contract is for twenty-five (25) months, with the option to extend the contract to one (1) additional one-year term under the same terms and conditions from the date of award.

Recommended Supplier:

Toromont Material Handling, A Division of Toromont Industries Ltd.

Initial Contract Award Value (2025) – Mandatory Purchases

\$291,950 net of all applicable taxes and charges
\$329,904 including HST and all applicable charges
\$297,088 net of HST recoveries

Non-Mandatory Purchases (2026-2027):

\$364,938 net of all applicable taxes and charges
\$412,379 including HST and all applicable charges
\$371,360 net of HST recoveries

Total Potential Initial Contract Award Value including Non-Mandatory Purchases (2025-2027)

\$656,888 net of all applicable taxes and charges
\$742,283 including HST and all applicable charges
\$668,449 net of HST recoveries

Contract is expected to start from date of award and end on April 20, 2027

Option Year 1 (April 21, 2027 to April 20, 2028)
\$364,938 net of all applicable taxes and charges
\$412,379 including HST and all applicable charges
\$371,360 net of HST recoveries

The total potential contract award including option year is \$1,154,663 including HST and all applicable charges and \$1,021,825 net of all applicable taxes and charges. **The total potential cost to the City, including non-mandatory purchases and optional year, is \$1,039,809 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,154,663 including all applicable taxes and charges. The total potential cost to the City is \$1,039,809 net of HST recoveries.

Funding is available in the 2025 Capital Budget and 2026-2034 Capital Plan for Solid Waste Management Services for the mandatory and optional purchases of the contract award. Should the option year be exercised, additional funding will be requested in the 2027-2028 Capital Budget Submissions for Solid Waste Management Services. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

Account	Description	2025-2026 (5 Units)	2026-2027 (5 Units)	Option Year 1 2027-2028 (4 Units)
CSW940 -03-03	Solid Waste Management Services	\$297,088	\$371,360	\$371,360
Grand Total Price				\$1,039,809

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact Section.

SOLICITATION SUMMARY

Solicitation Issued: December 20, 2022

Solicitation Closed: February 9, 2023

Number of Addenda Issued: Two (2)

Number of Bids: Eighteen (18)

DIVISION CONTACTS

Marianne Gonzalez Angulo, Acting Manager, Purchasing Client Services, Purchasing and Materials Management, 416-338-3109, Marianne.GonzalezAngulo@toronto.ca

Kiran Panchal, Manager, Asset Management, Fleet Services, 416-397-4258, Kiran.Panchal@toronto.ca

COMMENTS

The City of Toronto is utilizing the Sourcewell Contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of the same goods and services as a public body.

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the Supplier with the lowest bid meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the Fleet Services Division has reviewed the Sourcewell submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. The resulting contract between the public body and the Supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the Supplier to the initiating public body;
- d. The same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;
- e. The Supplier is not ineligible, suspended or otherwise in contravention of Chapters 71 - Financial Control and 195 - Purchasing of the City of Toronto Municipal Code;
- f. The total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,
- being within the authority of the Bid Award Panel;
- g. the Solicitation document was advertised on Sourcewell internet website as part of the Competitive Solicitation process; and
 - h. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer