



BID AWARD PANEL CONTRACT AWARD

Award of Doc4681378101 to Ecotex Healthcare Linen Services for the provision of Laundry Services for Seniors Services and Long-Term Care and Toronto Paramedic Services

Date: April 3, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Proposals Doc4681378101

Description:
For the provision of Laundry Services, including rental of linens for Seniors Services and Long-Term Care and Toronto Paramedic Services divisions, for a period of two (2) years commencing May 1, 2025, with an option in favour of the City to renew the contract for an additional term of up to one (1) additional two (2)-year optional period.

Should the option be exercised, then the Division Head will request the Chief Procurement Officer to process the renewal under the same terms and conditions.

Recommended Supplier:
Ecotex Healthcare Linen Services

Contract is expected to start on May 1, 2025 and end on April 30, 2027.

Contract Award Value:
\$9,357,278 net of all applicable taxes and charges (including 20% Miscellaneous Related Items and Optional Items)
\$10,573,725 including all applicable taxes and charges
\$9,521,966 net of HST recoveries

Option Period: May 1, 2027, to April 30, 2029

\$9,637,997 net of all applicable taxes and charges (including 20% Miscellaneous Related Items and Optional Items)

\$10,890,936 including all applicable taxes and charges

\$9,807,625 net of HST recoveries

The above cost calculations for the option years reflect an estimated 3% increase in the Consumer Price Index.

The total potential contract award, including all option years, is \$18,995,275 net of all applicable taxes and charges, and \$21,464,661 including all applicable taxes and charges. **The total potential cost to the City is \$19,329,592 net of HST recoveries.**

FINANCIAL IMPACT

The total contract award identified in this report is for the initial term and option period is \$18,995,275 net of all applicable taxes and charges and \$21,464,661 including all applicable taxes and charges. The total potential cost to the City is \$19,329,592 net of HST recoveries.

Funding is available in the 2025 Operating Budgets for Toronto Paramedic Services and Seniors Services and Long-Term Care, and additional funding will be included in their 2026 and 2027 Operating Budget Submissions. Should the optional period be exercised, then additional funding will be requested in their 2027-2029 Operating Budget Submissions. Funding details are summarized in Table 1 and 2 as follows:

Table 1: Financial Impact Summary of Recommended Contract (Senior Services Long-Term Care)

Cost Centre: D3*051 / Cost Elements 2999 & 4419		
Term	Period	Total (Net of HST recoveries)
Initial Term	May 1, 2025 - December 31, 2025	\$2,706,600
	January 1, 2026 - December 31, 2026	\$4,048,806
	January 1, 2027 - April 30, 2027	\$1,331,114
Optional Term	May 1, 2027 - December 31, 2027	\$2,783,978
	January 1, 2028 - December 31, 2028	\$4,175,967
	January 1, 2029 - April 30, 2029	\$1,369,169
Total (Net of HST Recoveries)		\$16,415,634

Table 2: Financial Impact Summary of Recommended Contract (Toronto Paramedic Services)

Cost Centre: B46700 / Cost Elements 4419		
Term	Period	Total (Net of HST recoveries)
Initial Term	May 1, 2025 - December 31, 2025	\$480,451
	January 1, 2026 - December 31, 2026	\$718,708
	January 1, 2027 - April 30, 2027	\$236,288
Optional Term	May 1, 2027 - December 31, 2027	\$494,187
	January 1, 2028 - December 31, 2028	\$741,281
	January 1, 2029 - April 30, 2029	\$243,043
Total (Net of HST Recoveries)		\$2,913,958

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the financial impact section.

SOLICITATION SUMMARY

Solicitation Issued: December 3, 2024

Solicitation Closed: February 11, 2025

Number of Addenda Issued: Five (5)

Number of Bids: Two (2)

Table 2: Summary of Proposals Received

Supplier Name
K-Bro Linen Systems Inc.
Ecotex Healthcare Linen Services

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services,
Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Marina Masic, Manager, Contract Administration and Procurement Support,
Seniors Services and Long-Term Care, 416-392-8910, Marina.Masic@toronto.ca

Diana Reilly, Manager, Community & Social Services,
Toronto Paramedic Services, 416-392-9712, Diana.Reilly@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer