



BID AWARD PANEL CONTRACT AWARD

Award of Doc4924595340 to Ritestart Limited for Air Handling Units Replacement at Wesburn Manor Long-Term Care Home for Seniors Services and Long-term Care

Date: April 16, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Tender Doc4924595340, Work Assignment SSLTC16731-06-24

Description:

Air Handling Units Replacement at Wesburn Manor Long-Term Care Home for a period of one (1) year.

Recommended Supplier:

Ritestart Limited

Contract Award Value:

\$3,340,040 net of all applicable taxes and charges (including cash allowance)

\$3,774,245 including all applicable taxes and charges

\$3,398,824 net of HST recoveries

Contract is expected to start on May 1, 2025 and end April 30, 2026.

FINANCIAL IMPACT

The total contract award identified in this report is \$3,340,040 net of all applicable taxes and charges, \$3,774,245 including all applicable taxes and charges. The cost to the City is \$3,398,824 net of HST recoveries.

The engineering estimate for this project was \$1,390,000 net of all taxes and charges

Funding is available in 2025-2034 Capital Budget and Plan for Seniors Services and Long-Term Care. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre / WBS Element: CHA023-04 / 4407	
Term	Total Net of HST recoveries
May 1, 2025 to December 31, 2025	\$2,265,883
January 1, 2026 to April 30, 2026	\$1,132,941
Total Net of HST Recoveries	\$3,398,824

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact Section.

SOLICITATION SUMMARY

Solicitation Issued: January 29, 2025

Solicitation Closed: March 5, 2025

Number of Addenda Issued: Five (5)

Number of Bids: Five (5)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding HST)
Ritestart Limited	\$3,036,400.00
Anacond Contracting Inc.	\$3,319,000.00
BDA Inc.	\$3,909,300.00
HN Construction Ltd.	\$4,096,500.00
Joe Pace & Sons Contracting Inc.	\$4,511,768.00

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Genevieve Sharkey
Chief Procurement Officer