



BID AWARD PANEL CONTRACT AWARD

Award of Doc4963994971 to Tree Doctors Inc. for Arboricultural Services throughout the City of Toronto for Environment, Climate and Forestry

Date: April 16, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation Doc4963994971

Description:
For the non-exclusive supply of labour, equipment, and materials necessary to provide Arboricultural Services throughout the City of Toronto for Environment, Climate and Forestry, Forest Management Unit from date of award until December 31, 2025 with the option in favour of the City to extend the agreement for up to four (4) additional separate one (1) year periods.

Should the option(s) be exercised, the Executive Director of Environment, Climate and Forestry will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Tree Doctors Inc.

Contract Award Value:
\$747,000 net of all applicable taxes and charges (including 20% miscellaneous item)
\$844,110 including HST and all applicable charges
\$760,147 net of HST recoveries

Contract is expected to start on date of award and end on December 31, 2025.

Option Year 1: January 1, 2026 to December 31, 2026
\$769,410 net of all applicable taxes and charges
\$869,433 including HST and all applicable charges
\$782,952 net of HST recoveries

Option Year 2: January 1, 2027 to December 31, 2027
\$792,492 net of all applicable taxes and charges (including 20% miscellaneous item)
\$895,516 including HST and all applicable charges
\$806,440 net of HST recoveries

Option Year 3: January 1, 2028 to December 31, 2028
\$816,267 net of all applicable taxes and charges (including 20% miscellaneous item)
\$922,382 including HST and all applicable charges
\$830,633 net of HST recoveries

Option Year 4: January 1, 2029 to December 31, 2029
\$840,755 net of all applicable taxes and charges (including 20% miscellaneous item)
\$950,053 including HST and all applicable charges
\$855,552 net of HST recoveries

The total potential contract award for the initial contract term and all option years is \$3,965,924 net of all applicable taxes and charges, \$4,481,495 including HST and applicable charges. **The total potential cost to the City is \$4,035,725 net of HST recoveries.**

The above cost calculations for the option years reflect a 3% Consumer Price Index adjustment applied to each option period after the initial term.

FINANCIAL IMPACT

Funding is available in the 2025 Operating Budget for the Environment, Climate and Forestry. Should the optional year(s) be exercised, then additional funding, as required, will be requested in their 2026-2029 Operating Budget Submissions. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

Cost Centre: P13571 G/L: 4409	Total (Net of HST Recoveries)
Initial Year Period from Date of Award to December 31, 2025	\$760,147
Option Year 1: January 1, 2026 to December 31, 2026	\$782,952
Option Year 2: January 1, 2027 to December 31, 2027	\$806,440
Option Year 3: January 1, 2028 to December 31, 2028	\$830,633
Option Year 4: January 1, 2029 to December 31, 2029	\$855,552
Total (Net of HST Recoveries)	\$4,035,725

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: February 25, 2025 **Solicitation Closed:** March 18, 2025

Number of Addenda Issued: One (1)

Number of Bids: Four (4)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T.)
Tree Doctors Inc.	\$624,700.00
Rockwood Tree Service Ltd.	\$654,685.00
Lambton Property Maintenance & Landscaping	\$888,984.05
Diamond Tree Care & Consulting Inc.	\$970,280.00

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Raymond Vendrig, A/Director, Urban Forestry, Environment, Climate and Forestry, 416-392-5378, Raymond.Vendrig@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer