



BID AWARD PANEL CONTRACT AWARD

Award of Collaborative Procurement Contract from Ontario Education Collaborative Marketplace Master Agreement OECM-2024-453-01 to Deloitte LLP for Tax Recovery and Tax Advisory Services for Accounting Services Division

Date: April 16, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body:

Solicitation Number:

Ontario Education Collaborative Marketplace Master Agreement OECM-2024-453-01
Sourcing Project WS5085929045

Description:

For the provision of Commodity Tax Recovery and Tax Advisory Services for the Accounting Services Division. After reviewing the Ontario Education Collaborative Marketplace (OECM) Master Agreement OECM-2024-453-01, the City intends to enter into an agreement with Deloitte LLP for an initial period from June 1, 2025 to December 31, 2025, with two (2) optional one-year extensions.

Recommended Supplier:

Deloitte LLP

Contract Award Value:

\$1,000,000 net of all applicable taxes and charges
\$1,130,000 including HST and all applicable charges
\$1,017,600 net of HST recoveries

Contract is expected to start on June 1, 2025 and end on December 31, 2025.

Option Year 1 - January 1, 2026 to December 31, 2026
\$1,000,000 net of all applicable taxes and charges

\$1,130,000 including HST and all applicable charges
\$1,017,600 net of HST recoveries

Option Year 2 - January 1, 2027 to December 31, 2027
\$1,000,000 net of all applicable taxes and charges
\$1,130,000 including HST and all applicable charges
\$1,017,600 net of HST recoveries

The total potential contract award including both option years is \$3,390,000 including HST and all applicable charges and \$3,000,000 net of all applicable taxes and charges.
The total potential cost to the City including both option years is \$3,052,800 net of HST recoveries.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$3,000,000 net of all applicable taxes and charges, \$3,390,000 including all applicable taxes and charges. The total potential cost to the City is \$3,052,800 net of HST recoveries.

The contract value represents the estimated commission fees that will be payable to Deloitte LLP over the term of the agreement and is based on the expected tax recoveries that Deloitte LLP will earn for the City in each contract period.

The commission fees payable to Deloitte LLP in 2025 will be fully funded by the 2025 tax recovery revenues that Deloitte LLP earns for the City. Should the City exercise the optional periods, the commission fees payable for the two (2) optional periods will also be fully funded by the expected tax recovery revenues that Deloitte LLP earns for the City in those periods. There are no budget implications to the commission fees payable.

Table 1: Financial Impact Summary of Recommended Contract

	Initial Term: June 1, 2025 to December 31, 2025	Option Year 1: January 1, 2026 to December 31, 2026	Option Year 2: January 1, 2027 to December 31, 2027	Total
Contract Value (Net of HST Recoveries)	\$1,017,600	\$1,017,600	\$1,017,600	\$3,052,800
Tax Recoveries	\$6,666,667	\$6,666,667	\$6,666,667	\$20,000,000

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the Financial Impact Section.

SOLICITATION SUMMARY

Solicitation Issued: April 29, 2024
Number of Addenda Issued: One (1)
Number of Bids: Four (4)

Solicitation Closed: May 31, 2024

DIVISION CONTACTS

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Mark Rozic, Director, Accounting Services Division, 416-397-5335, Mark.Rozic@toronto.ca

COMMENTS

The City of Toronto is utilizing the Ontario Education Collaborative Marketplace Master Agreement for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body.

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed the Ontario Education Collaborative Marketplace's submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the resulting contract between the public body and the Supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the Supplier to the initiating public body;
- d. the same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the initiating public body;
- e. the Supplier is not ineligible, suspended or otherwise in contravention of Chapters 71 - Financial Control and 195 - Purchasing of the City of Toronto Municipal Code;
- f. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. For a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. For a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

g. the Solicitation document was advertised on Ontario Education Collaborative Marketplace internet website as part of Competitive Solicitation process; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer