



BID AWARD PANEL CONTRACT AWARD

Award of Doc5020378835 to Weston Forest Products Inc. for the non-exclusive supply and delivery of Various Lumber Items for Various Divisions

Date: April 24, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc5020378835

Description:
For the non-exclusive supply and delivery of various lumber items for various City of Toronto Divisions for a period of one (1) year from the date of award, with the option to renew the Contract on the same terms and conditions for an additional four (4) separate one (1) year periods.

Should the option(s) be exercised, then the Division Head of each participating division in Appendix A to this Report will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Weston Forest Products Inc.

Contract Award Value:
\$948,291 net of all applicable taxes and charges (including 10% for Miscellaneous Items)
\$1,071,569 including all applicable taxes and charges
\$964,981 net of HST recoveries

Contract is expected to start on May 1, 2025 and end on April 30, 2026

Option Year 1: May 1, 2026 to April 20, 2027

\$976,740 net of all applicable taxes and charges (including 10% for Miscellaneous Items)

\$1,103,716 including HST and all applicable charges

\$993,931 net of HST recoveries

Option Year 2: May 1, 2027 to April 20, 2028

\$1,006,042 net of all applicable taxes and charges (including 10% for Miscellaneous Items)

\$1,136,828 including all applicable taxes and charges.

\$1,023,748 net of HST recoveries

Option Year 3: May 1, 2028 to April 20, 2029

\$1,036,223 net of all applicable taxes and charges (including 10% for Miscellaneous Items)

\$1,170,932 including all applicable taxes and charges.

\$1,054,461 net of HST recoveries

Option Year 4: May 1, 2029 to April 20, 2030

\$1,067,310 net of all applicable taxes and charges (including 10% for Miscellaneous Items)

\$1,206,060 including all applicable taxes and charges.

\$1,086,095 net of HST recoveries

The above cost calculations reflect an estimated 3% in Consumer Price Index adjustment applied annually to the yearly cost after the initial year.

The total potential contract award including all option years is \$5,034,606 net of all applicable taxes and charges, \$5,689,106 including all applicable taxes and charges.

The total potential cost to the City including all option years is \$5,123,216 net of HST recoveries.

FINANCIAL IMPACT

The total potential contract award including all option years is \$5,034,606 net of all applicable taxes and charges, \$5,689,106 including all applicable taxes and charges. The total potential cost to the City is \$5,123,216 net of HST recoveries.

Funding is available in the 2025 Operating Budget for all participating divisions and well as the 2025 Capital Budget for Solid Waste Management Services as outlined in Appendix 1 (attached). Additional funding will be included in their 2026 Operating Budget Submissions for the balance of the initial contract period.

Should the City choose to exercise its option to renew for the additional four (4) separate one (1) year periods, then the required additional funding, if needed, will be included in the 2026 - 2029 Operating and Capital Budget Submissions for participating programs, as appropriate.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the information as presented in the financial impact section.

SOLICITATION SUMMARY

Solicitation Issued: February 14, 2025

Solicitation Closed: March 4, 2025

Number of Addenda Issued: None

Number of Bids: One (1)

Table 1: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding applicable taxes and charges)
Weston Forest Products Inc.	\$1,086,510.92*

*The Contract Award Value does not include the award value for Toronto Transit Commission

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Peter White, Manager, Parks Technical Services, Toronto East York, Parks and Recreation, 416-392-8139, Peter.White@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer

ATTACHMENTS

Attachment 1: Financial Impact Table