



BID AWARD PANEL CONTRACT AWARD

Award of Doc4797919445 to ProSpect Scientific Incorporated for the Supply and Delivery of Various Chemical and Gas Detection Equipment for Toronto Fire Services

Date: May 1, 2025
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation, Doc4797919445

Description:
For the non-exclusive supply and delivery of Various Chemical and Gas Detection equipment for Toronto Fire Services for a period of one (1) year from the date of award, with the option to renew the Contract on the same terms and conditions for an additional four (4) separate one (1) year periods.

Should the option(s) be exercised, then the Fire Chief and General Manager will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
ProSpect Scientific Incorporated - Table D

Contract Award Value:
\$196,082 net of all applicable taxes and charges (including 20% for Miscellaneous Items)
\$221,573 including HST and all applicable charges
\$199,533 net of HST recoveries

Contract is expected to start on June 1, 2025 and end on May 31, 2026.

Option Year 1: June 1, 2026 to May 31, 2027

\$177,025 net of all applicable taxes and charges (including 20% for Miscellaneous Items)

\$200,038 including all applicable taxes and charges.

\$180,141 net of HST recoveries

Option Year 2: June 1, 2027 to May 31, 2028

\$182,336 net of all applicable taxes and charges (including 20% for Miscellaneous Items)

\$206,039 including all applicable taxes and charges.

\$185,545 net of HST recoveries

Option Year 3: June 1, 2028 to May 31, 2029

\$184,527 net of all applicable taxes and charges (including 20% for Miscellaneous Items)

\$208,516 including all applicable taxes and charges.

\$187,775 net of HST recoveries

Option Year 4: June 1, 2029 to May 31, 2030

\$190,063 net of all applicable taxes and charges (including 20% for Miscellaneous Items)

\$214,772 including all applicable taxes and charges.

\$193,408 net of HST recoveries

The total potential contract award identified in this report, including all options years is \$930,034 net of all taxes and \$1,050,938 including all applicable taxes and charges.

The total potential cost to the City, including all option years, is \$946,402 net of HST recoveries.

The above cost calculations reflect an estimated 3% in Consumer Price Index adjustment applied to each line item after the initial year and the quantities as provided in the Request for Quotation based on the annual operational needs of Toronto Fire Services.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,050,938 including all applicable taxes and charges. The total potential cost to the City is \$946,402 net of HST recoveries.

Sufficient funding is available in the 2025 Operating Budget Toronto Fire Services. Funding for the initial contract term beyond 2025 will be included in the 2026 Toronto Fire Services Operating Budget Submission.

Should the City choose to exercise its option to renew for the additional four (4) separate one (1) year periods, then appropriate additional funding, if needed, will be included in the 2026 – 2030 Operating Budget Submissions for Fire Services Division. Funding details are provided in Table 1 below.

Table 1: Financial Impact Summary Recommended Contracts (net of HST recoveries)

Cost Centre	Contract Term	Net of HST Recoveries
FR0035 / GL 3099	Initial Term –Year 1: June 1, 2025 to December 31, 2025	\$117,082
	Initial Term –Year 1: January 1, 2026 to May 31, 2026	\$82,452
	Option Year 1: June 1, 2026 to May 31, 2027	\$180,141
	Option Year 2: June 1, 2027 to May 31, 2028	\$185,545
	Option Year 3: June 1, 2028 to May 31, 2029	\$187,775
	Option Year 4: June 1, 2029 to May 31, 2030	\$193,408
	Grand Total	\$946,402

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: November 19, 2024 **Solicitation Closed:** January 15, 2025
Number of Addenda Issued: six (6)
Number of Bids: three (3)

Table 2: Summary of Bids Received including bid price

Supplier Name	Bid Price (excluding H.S.T)
Price Form - Table A, B and C	
Visiontec 2008 Ltd *	\$657,030.00
Price Form - Table D	
Concept Controls Inc*	\$93,480.00
ProSpect Scientific Incorporated	\$163,402.00

*Supplier was found non-compliant with Request for Quotation mandatory requirements

DIVISION CONTACTS

Clarman Yang, Manager, Purchasing Client Services, Purchasing and Materials Management, 416-392-1302, Clarman.Yang@toronto.ca

Steve Darling, Acting Deputy Fire Chief, Fire Services, 416-338-9053,
Steven.Darling@toronto.ca

John Davidson, Acting Division Commander, Fire Services, 416-338-4980,
John.I.Davidson@toronto.ca

Kirk Fudge, Division Chief, Fire Services, 416-397-0884, Kirk.Fudge@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. the firm recommended for award is the Supplier with the lowest bid meeting specifications or the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were submitted electronically in Ariba; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Geneviève Sharkey
Chief Procurement Officer